

**Seconded National Expert (SNE) at the General Secretariat of
the Council of the European Union**

**DG JAI, Unit JAI.B "Evaluations in the field of Justice and
Home Affairs and Drugs policy"**

Ref.: SNE/7/2022 (JAI B) - 1 post – 313029

Job description

A. Main tasks and responsibilities

Within the General Directorate "Justice and Home Affairs", the "Evaluations in the field of JHA and Drugs Policy" Unit covers the three following domains:

- mutual evaluations in the field of organised crime;
- Schengen evaluations and related files concerning the functioning of the Schengen area
- EU drug policy

Under the authority of the head of Evaluations in the field of JHA and Drugs policy Unit , working with Council officials and other SNEs, the expert will have to perform the following tasks :

- Advise and assist the Presidency in the implementation of its programme, in particular in relation to the files for which the Unit provides support;
- Participate in the evaluations carried out by the Council for the 9th round and the incoming 10th round dedicated to certain aspects of the practical application of some mutual recognition instruments, including evaluation visits and drafting reports;
- Dealing with the priorities set by the Presidency of the Council for legislative and non legislative files;
- Work in close collaboration with other departments of the Council General Secretariat, with the European Commission, with the Member States and with the agencies and bodies in the Area of Justice and Home Affairs, such as Europol or Eurojust.

B. Qualifications and experience required

- A level of education which corresponds to completed university studies of at least three years attested to by a diploma, or equivalent vocational training attested to by a diploma or a certificate issued by an institute for advanced studies in a relevant field or by an institute or an academy such as a national school of magistracy or police ;

- Professional experience of at least three years in the field of international justice cooperation, in the area of organised crime, acquired either in a judicial organisation, a prosecuting office or a court,
- Knowledge of international judicial cooperation and international relations instruments of the EU, notably the European Arrest Warrant and the European Investigation Order;
- Knowledge of the jurisprudence of the EU's Court of Justice in the domain of international judicial cooperation and international relations instruments of the EU
- A thorough knowledge of one official language of the European Union¹ and a satisfactory knowledge of a second language are required for the performance of these duties. In practice, in the interest of the service, as drafting and editing skills are especially needed, a thorough oral and written command of English is required. Knowledge of French would be an asset.

C. Conditions and skills required

- sound drafting and communication skills (oral and written);
- discretion and ability to represent an institution;
- analytical mind
- ability to manage a team in a multinational environment and work effectively with them;
- good management and organisational skills;
- Flexibility, openness, adaptability and autonomy;
- Strong sense of initiative;
- good use of word processing and video conference tools

D. Security clearance

National security clearance at EU SECRET level. Such clearance needs to be obtained by the candidate from his/her competent authorities before secondment to the General Secretariat of the Council. The validity of the clearance should cover the entire period of the secondment. In the absence thereof, the General Secretariat reserves the right to refuse the candidate's secondment as a national expert.

¹ The languages of the EU are: Bulgarian, Croatian, Czech, Danish, Dutch, English, Estonian, Finnish, French, Irish, German, Greek, Hungarian, Italian, Latvian, Lithuanian, Maltese, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish, Swedish.

E. General conditions

Applicants must:

- be nationals of one of the Member States of the European Union and enjoy full rights as a citizen;
- have fulfilled any obligations imposed by the laws concerning military service.

The General Secretariat of the Council applies an equal opportunities policy.

For more information relating to the selection, please contact:

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