

## **EEAS Vacancy Notice**

### **Seconded National Expert under the Deputy Secretary General for Economic and Global Issues (ECO)**

#### **Policy Officer, Financing Instrument and International Cooperation Division (FIIC)**

**COST-FREE**

**AD level post**

**Job No 165641**

#### **We are:**

The European External Action Service (EEAS) supports the High Representative in the exercise of his mandate to conduct and implement an effective and coherent EU Common Foreign and Security Policy (CFSP), of representing the EU and of chairing the Foreign Affairs Council. It also supports the High Representative in his capacity as Vice-President of the Commission with regard to his responsibilities within the Commission in the external relations field including the coordination of other aspects of the EU's external action. The EEAS works in close cooperation with the General Secretariat of the Council, the services of the Commission and the Secretariat General of the European Parliament.

The Division Financing Instruments and International Cooperation Development Cooperation (FIIC) is attached to the Deputy Secretary General (DSG – ECO). It coordinates within EEAS external financing instruments (Heading 6), programming -particularly of the NDICI – Global Europe instrument-, and related-budgetary issues. It is also the main interface in the EEAS for all matters relating to internal cooperation policy, including the broader 2030 Agenda for Sustainable Development and the Team Europe approach. FIIC further provides support and coordinates within EEAS the key implementation tools for external assistance including EFSD+ and budget support as well as acts as the EEAS interface of the triple nexus approach in countries in crisis.

FIIC overall objective is to mobilise the EU toolbox of external aid instruments in support of a 'policy first' and 'value-driven' approach and to ensure the complementarity of financing instruments to develop stronger partnerships and international alliances supporting the EU geo-political priorities. FIIC supports the HRVP in his double mandate (and as chair of the FAC/DEV), particularly with regard to multiannual programming of External Financing Instruments and particularly the NDICI-Global Europe instrument. FIIC coordinates for the EEAS the programming and the inter-institutional cooperation and outreach in these matters. On all these issues, FIIC works closely with the Commission (in particular DG INTPA, DG NEAR, SG, DG BUDG, FPI, ECHO), Member States and the European Parliament, as well as with academia, think tanks and civil society organisations.

#### **We propose**

The post of a "cost-free" Seconded National Expert on the position of Policy Officer, Financial Instruments and International Cooperation Division (FIIC).

The SNE will contribute – under the direct supervision of the Head of Division - to the definition and implementation of EU's international cooperation and external relations policies.

The SNE's main area of responsibility will be 'Working Better Together', including Team Europe and Joint Programming in close cooperation with the European Commission (INTPA, NEAR) and close interaction with the Council, the Parliament and Member States. Specific tasks include:

- Support the definition and articulation of the Team Europe approach as well as its implementation notably through the Team Europe Initiatives. Ensure close alignment with EU's political priorities and policy flagships, including Global Gateway. Participate and represent the EEAS in the related working groups: TE/JP Focal points, Ad-hoc expert groups, Practitioners Network and others;
- Contribute to the Joint Programming process, which includes the joint planning (and implementation) of international cooperation and financial assistance by the EU and other development partners working in a partner country;
- Together with the Commission, contribute to the multilateral development agenda in areas of development effectiveness, aid for trade, and focal point for the EU Development Directors-General meeting.
- A specific task would be following closely the international debt debate as a tool for poverty reduction and acting as focal point for engagement with the International Finance Institutions (IMF, WB) on development cooperation
- Contribute to the preparation of FAC/Development and Council meetings in her/his respective areas of responsibilities (including CODEV);
- Provide briefing notes, reports, assessments, analysis, draft policy decisions/suggestions in the area of competence.

During the assignment and considering the evolution of his/her files, the SNE might be asked by the Head of Division, and in mutual agreement, to take on other additional tasks in FIIC.

### **We are looking for**

The European External Action Service (EEAS) is seeking a dynamic, proactive and highly motivated colleague with strong analytical and networking skills to occupy the post of Seconded National Expert (SNE).

The candidate should have solid experience in the field of international cooperation and external relations; relevant policy and operational experience in the proposed areas; as well as an excellent understanding of EU policy-making, decision-making processes and inter-institutional relations. The candidate will be working in a friendly and dynamic environment and contribute to the work of the FIIC Division. She/he will have to work in an international and multicultural environment in close contact with Member States and other EU institutions.

### **Legal basis:**

This vacancy is to be filled in accordance with the EEAS Decision of the High Representative of the Union for Foreign Affairs and Security Policy HR DEC(2014) 01 of 04/02/2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

## **Eligibility criteria:**

Candidates must:

- a) Be drawn from public administrations in Member States, from international organisations or, only in exceptional cases and with prior authorisation from other sources;
- b) Have at least three years' full-time experience of administrative, scientific, technical, advisory or supervisory functions equivalent to those of function groups AD or AST as defined in the Staff Regulations of Officials of the European Union and the Conditions of Employment of other servants of the Union or, where justified in the interests of the service, professional training of an equivalent level<sup>1</sup>; Have a thorough knowledge and capacity to write and speak in English and good knowledge of French;
- c) Have a security clearance of minimum level **EU-SECRET/SECRET-UE** for the functions that he/she will carry out;
- d) Remain in the service of the employer throughout the period of secondment and shall be paid by that employer;
- e) Remain subject to the social security legislation applicable to the public administration, international administration or entity which employs the SNE and which will assume responsibility for expenses incurred abroad. In case of posting to an EU Delegation, the employer certifies that the SNE is covered for medical expenses incurred at the place of secondment, as well as costs of repatriation on health grounds throughout the full period of secondment;
- f) Ensure that there is no conflict of interest and that he/she will, at all times, safeguard the independence and coherence of EU foreign policy as well as the integrity and confidentiality of EU documentation, information and procedures.

## **Selection criteria**

Candidates should:

### **A. Professional knowledge**

- Have professional experience of at least 5 years in the above-mentioned areas in relevant national administrations and/or international organisations (embassy, international organization, NGO etc.);
- Have extensive knowledge of the EU, its institutions, decision processes, external relations and policies;
- Have professional experience working in the field of external relations and international cooperation/financial assistance;
- Field experience in experience working with developing countries and in the implementation of development policies will be considered an asset;
- Have a University degree in political science, economics, law, public policy, international relations or related topic (or equivalent professional experience).

### **B. Skills**

- Have the capacity to work and communicate under time constraints in an international diplomatic and multilingual environment. Intercultural sensitivity skills are required.

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<sup>1</sup> Staff Regulations of Officials (SR) and the Conditions of Employment of Other Servants of the European Union (CEOS). For reference, see: <https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1570023902133&uri=CELEX:01962R0031-20190101>

- Have the ability to work in teamwork, to coordinate and to communicate effectively.
- Have solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.

### **C. Languages**

- A thorough knowledge (capacity to write and speak) in English is required and a good knowledge of French would be a strong asset.

### **D. Personal Qualities**

- Be dynamic. Motivated and flexible personality. Able to adapt quickly to new situations and deal with new challenges.

### **Equal opportunities**

- The EEAS is committed to an equal opportunities policy for all its staff and applicants. The EEAS is committed to promoting gender equality and to preventing discrimination on any grounds. It actively welcomes applications from all qualified candidates from diverse backgrounds and from the broadest possible geographical basis amongst the EU Member States. We aim at a service, which is truly representative of society, where each staff member feels respected, is able to give their best and can develop their full potential.
- Candidates with disabilities are invited to contact [SNE-HQ@eeas.europa.eu](mailto:SNE-HQ@eeas.europa.eu) in order to accommodate any special needs and provide assistance to ensure the possibility to pass the selection procedure in equality of opportunities with other candidates. If a candidate with a disability is selected for a vacant post, the EEAS is committed to providing reasonable accommodation in accordance with Art 1d.4 of the Staff Regulations.

### **Conditions of secondment**

SNEs shall remain in the service of their employer throughout the period of secondment and shall continue to be paid by that employer.

**Duration of the secondment:** 2 years, renewable up to 4 years in total

**Vacancy available from:** 1 September 2022

**Place of secondment:** Brussels, Belgium

**For further information, please contact:**

[SNE-HQ@eeas.europa.eu](mailto:SNE-HQ@eeas.europa.eu)

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