**CALL FOR PROPOSALS**

|  |  |
| --- | --- |
|  | **CALL FOR PROPOSALS****Procedure for acceptance of project proposals for grants from the Republic of Bulgaria** |

The Ministry of Foreign Affairs of the Republic of Bulgaria through the Embassy of the Republic of Bulgaria in the Republic of Albania announces a procedure for the acceptance and selection of proposals for projectsto be implemented with a grant through the Official Development Assistance of the Republic of Bulgaria, with an initial implementation period in 2021.

**Priority Areas for Project Implementation on the territory of the Republic of Albania**

* Developing quality and healthy environment and sustainable natural resources management;
* Enhancement of the administrative capacity in order to strengthen the rule of law and democratic governance;
* Protection of human rights and minority rights as a cornerstone for developing modern society;
* Introducing innovative forms of education, improvement of the quality of education or the school infrastructure;

**1. Objectives and Scope of the Projects:**

* Sharing good practices in the field of sustainable management of natural resources, use of renewable energy sources, environmental protection, awareness of and response to climate change;
* Strengthening the rule of law; support for democratic reform processes; building administrative capacity;
* Raising the awareness of the importance of protecting human rights and minority rights;
* Provide inclusive and quality education;

**2.  Target Groups:**

* state and local administration;
* educational institutions;
* non-governmental organizations;
* associations or other organizations;

**3. Outputs/Results:**

* improving socio-economic development and democratic governance in the Republic of Albania;
* strengthening the rule of law, democratization and accessibility of the institutions;
* supporting efforts to protect and preserve the environment;
* reducing poverty;
* deepening the interaction between institutions at central, regional and local level;
* protection of human rights and multicultural dialogue;
* affirmation of the reputation and international prestige of the Republic of Bulgaria;

**4. Eligible Project Budget:**

4.1. Minimal amount of the project is 5 000 BGN.

4.2. Recommended maximum amount[[1]](#footnote-1) of the project is:

* for projects with main purpose to deliver goods and /or services – up to 55 000 BGN;
* for projects with main purpose to carry out repairs and /or construction activities - up to 210 000 BGN.

4.3. Co-financing of project activities provided by the applicant will be considered an advantage in the evaluation, selection and approval of the projects.

**5. Implementation Deadlines and Duration of the Projects:**

5.1. Project proposals must contain an indicative start date for the implementation of the project after March 1, 2021 and no later than November 30, 2021.

5.2. Projects must be completed no later than December 31, 2023.

**6. Eligible Candidates:**

* Primary and secondary budget spenders – legal entities of the Republic of Albania;
* International and local non-governmental organizations;
* Municipalities and their associations;
* Educational, health and social institutions;
* International humanitarian organisations;

No natural or legal person can apply for whom there are circumstances under Art. 23, para. 3-8[[2]](#footnote-2) of Decree No. 234 of the Council of Ministers of 01.08.2011 on the policy of the Republic of Bulgaria on participation in international development cooperation**.**

**7. Eligible Activities and Project Costs:**

**7.1. The costs of project implementation must meet all of the conditions below:**

- be lawful and comply with the principles of responsibility, economy, efficiency, effectiveness and transparency;

- be executed only against the necessary supporting documents - invoices or other documents of equivalent probative value, testifying the expenditures incurred;

- be within the budget limits of the project;

- not be funded by another project, program or any other financial scheme, related to or originating from the national budget, the EU budget or any other donor.

**7.2.** **Compulsory Activities to be provided in the Project:**

- provision of an audit report issued by an independent financial auditor;

- activities to ensure publicity and visibility of the financial assistance provided, in accordance with the Publicity and Visibility Guidelines of the Bulgarian Development Aid, worth 3 to 5% of the total project value, but not exceeding 5 000 BGN.

**7.3. Examples of Activities Eligible for Funding:**

1. Activities contributing to the strengthening of public institutions in the Republic of Albania responsible for developing and implementing national policy in priority areas and aimed at contributing to the enhancement of their transparency, accountability and effectiveness and contributing to strengthening of the civil society development and enhancing the contribution for its social fairness, democracy and sustainable development, for example:

Developing new / updating existing educational/training modules;

Organizing and conducting trainings (incl. trainings on specific topics in Bulgarian institutions and exchanging good practices) to improve the qualification of employees of the administration of the Republic of Albania;

Development of research and strategies;

Raising awareness of citizens' rights;

Activities against racism, xenophobia, hate speech, discrimination and intolerance in society;

2. Activities related to improving the quality of infrastructure in the area concerned and enhancing the potential of the sites by supplying equipment and materials, construction works, restoration, renewal, rehabilitation, measures to preserve and improve adjacent buildings and infrastructure, public buildings and other complementary sites, for example:

Supply of equipment and materials intended for state or municipal property - schools, hospitals, kindergartens, old people's homes, etc.

Construction works for improvement of state or municipal property - schools, hospitals, kindergartens, old people's homes, etc.

3. Supporting the development of municipalities for European cohesion;

4. Sharing good practices in the field of sustainable management of natural resources, use of renewable energy sources, environmental protection, awareness of and response to climate change;

**8. Required Documents for Application:**

An Application Form is available on the following website in Bulgarian and English: <https://www.mfa.bg/bg/ministerstvo/dokumenti/satrudnichestvo-za-razvitie-humanitarna-pomosht>

All parts of the application form should be duly completed in Bulgarian and / or English. In case of any deficiencies that hinder the evaluation of the project proposal, the Embassy of the Republic of Bulgaria in the Republic of Albania may require additional information within a short period of time. Failure to provide such information within the deadline shall be considered a ground for rejection of the proposal.

**9. Method and Deadlines for Projects Applications:**

The submission of project proposals under the procedure is carried out electronically via e-mail with a scanned copy of the original Application form as well as a digital copy of the completed Application form to Embassy.Tirana@mfa.bg. Submission at the Embassy of the Republic of Bulgaria in the Republic of Albania (12, Skënderbej Str., Tirana) is also possible;

Dead line for project applications is **10 July 2020** included;

**10. Additional Information:**

Applicants shall be informed of the results of the procedure for evaluation, selection and approval of the project proposals within 14 working days of the completion of the individual stages of the procedure. The Embassy of the Republic of Bulgaria in the Republic of Albania has no obligation to inform applicants about the grounds for approval or rejection of the submitted project proposals.

**Annex 1**

**Decree No 234 of the Council of Ministers of 01.08.2011 on the policy of the Republic of Bulgaria regarding its participation in international development cooperation (excerpts)**

**Article 23**(**3**) **A legal person seeking to apply for the provision of development aid must not**:

1. be declared bankrupt;
2. be in liquidation proceedings or in a similar procedure under the national laws and regulations;
3. be in open insolvency proceedings or must not have entered into an out-of-court settlement with its creditors within the meaning of Article 740 of the Commerce Act, and if the applicant is a non-resident – it must not be in a similar procedure under the national laws and regulations, including if its activities are under the court's control or it has ceased its activities;
4. be disqualified from practicing a particular profession or activity under the law of the State in which the offense was committed;
5. have any monetary debts owed to the State or a municipality within the meaning of Article 162, paragraph 2 of the Tax and Social Insurance Procedure Code established by an act of a competent authority which has entered into force, unless rescheduling or deferral of the debts has been allowed, or monetary debts relating to the payment of social insurance contributions or taxes under the legal provisions of the State in which it is established;
6. have any outstanding private debts owed to the State listed in Article 3, paragraph 7 of the National Revenue Agency Act.

**(4) A legal person seeking to apply for the provision of development aid must not have a member of the management body that**:

1. has been convicted by a final sentence for indictable offense;
2. has not fulfilled his/her/its obligations relating to the payment of social insurance contributions or taxes in accordance with the applicable law;
3. has provided deliberately false documents when providing information requested as a condition for financing development aid activities or has not provided such information;
4. has been disqualified from practicing a particular profession or activity under the law of the State in which the offense was committed;
5. is a legal person for which any of the circumstances under paragraph 3 exist;
6. has any outstanding private debts owed to the State listed in Article 3, paragraph 7 of the National Revenue Agency Act.

**(6) Where the members of the management bodies are legal persons, the requirements of paragraph 5 shall apply to their representatives in the relevant management bodies.**

**(7) Persons seeking to apply for the provision of development aid must not**:

1. have a member of a management or supervisory body, as well as such person ad interim, including a procurator or a commercial agent who has “close links”, within the meaning of § 1, item 1 of the Supplementary Provision of the Conflict of Interest Prevention and Ascertainment Act, with the agency administering the relevant project or with senior employees in his/her organisation;
2. have entered into a contract with a person under Article 21 or 22 of the Conflict of Interest Prevention and Ascertainment Act.

1. *Maximum project amount is based on the scope, sustainability of results and time frame of each specific project and is negotiable.* [↑](#footnote-ref-1)
2. *See Annex 1* [↑](#footnote-ref-2)