

END/SNE – JOB DESCRIPTION

Job Framework

<u>Job Title:</u>	END/SNE – Security Adviser
<u>Job Location:</u>	EEAS.BA.SI.2 - HQ Security and EEAS Security Policy Division
<u>Job Number:</u>	334257 & 334258
<u>Area of activity:</u>	counter-intelligence
<u>Category:</u>	AD
<u>Duration of secondment:</u>	2 years renewable up to 4 years in total

Job Content

Overall purpose: and contribute to enhancing security culture in the EEAS by executing its Security Rules, in general its personnel security policy, counter-intelligence (CI) strategy, in particular

Functions and Duties:

under the direct supervision of the Head of Division, BA.SI.2:

- to design and perform security awareness briefings focused on CI, for designated EEAS staff;
- to contribute to implementing EEAS CI activities, incl. liaison with external partners, outreach to Delegation staff, including missions to Delegations as needed;
- to contribute to investigations in the area of CI;
- to contribute updating relevant policies of the EEAS Security Rules.

Job Requirements

Education and Training: University diploma law, political science, economy, business administration or any other related issue

Knowledge and Experience: Experience of at least 5 years in a Member State's intelligence/security service; Operational and/or field experience abroad is an advantage; Knowledge of EU institution is an advantage;

Skills

Linguistic skills: Thorough knowledge (capacity to write and speak) in English, basic knowledge of French is required.

Communication skills: Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment.

Interpersonal skills: Teamwork. Coordination and communication skills.

Intellectual skills: Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.

Management skills: n/a

Personal Qualities

Dynamic. Motivated and flexible personality. To adapt quickly to new situations and deal with new challenges.