

EUROPEAN EXTERNAL ACTION SERVICE



DG Budget and Administration
The Director-General

Brussels,
EEAS.DG.BA.HR.2

To Permanent Representatives of the
Member States of the European Union

Your Excellency,

I am pleased to inform you that we are looking for 2 'cost-free' National Experts for secondment to the European External Action Service (EEAS), see vacancy notice enclosed, within the framework of the 04/02/2014 Decision of the High Representative and, more particularly, its Article 24.1.

These National Experts will be seconded to the Security and Defence Policy Directorate (SECDEFPOL).

I would be obliged if you could forward the enclosed profiles to the various relevant Ministries as well as to PSC Ambassadors in order to generate adequate applications.

Applications should be sent by your Permanent Representation only by email to the Division EEAS.BA.HR.2 'Selection and Recruitment of Staff' at the following address: SNE-CSDP@eeas.europa.eu, and not directly to the SECDEFPOL Directorate.

Candidates shall draft their CV in English or in French in a PDF or Word version, following the European CV form which can be found at the following internet address: <http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>

Only applications received in the above mentioned format by **3 June 2019** will be considered for this call for applications.

My services will examine the applications and organise the selection interviews in the course of June 2019.

Please note that the possession of a security clearance (minimum level EU SECRET/SECRET UE) is a prerequisite for all postings as an SNE to the EEAS.

I would like to invite you to draw the attention of the various relevant Ministries and services to the proper treatment of personal data and inform them that the EEAS implements data protection rules according to Regulation (EU) 2018/1725 of the European Parliament and of the Council. Consequently, possible applicants should be informed that their CV will be circulated to the EEAS services involved in the selection and management of their possible secondment.

Thank you very much for your cooperation.

Yours faithfully,



Gianmarco Di Vita

Encl.: Decision of the High Representative of 04/02/2014
Vacancies notice
Job descriptions – cost-free posts Nos 303166 ‘Policy Officer – EU Security and defence relations with countries of MENA region, Turkey’ and 303167 ‘Policy Officer – EU Security and defence relations with partners in Western Balkans and Southern Neighbourhood’ in the Division SECDEFPOL.2

Cc: Mr Herczynski, Director EEAS.SECDEFPOL
Ms Martinez Carbonell, Director EEAS.BA.HR