

JOB DESCRIPTION – SNE

Job title:	SNE – Space Policy Officer
Job location:	EEAS Headquarters - Brussels
Reference:	xxx
Area of activity:	Space Task Force
Category:	AD
Duration of secondment:	1 year, renewable up to 4 years

Job content

Overall purpose:

The High Representative of the Union for Foreign Affairs and Security Policy manages the CFSP/CSDP aspects of the EU's space activities and ensures the consistency of the EU's external action in the space domain.

The High Representative has operational responsibilities in relation to the crisis management related to the European GNSS system and oversees, in cooperation with the Commission, the security aspects of other EU's spaces programmes (Copernicus, SST).

The High Representative provides operational direction to the EU Satellite Centre, collaborates with international partners on space security issues (a.o. through space dialogues and other political dialogues).

The High Representative's / European External Action Service's involvement in space activities is rapidly growing with the greater involvement of the EU in space and consequently rapidly increasing requirements to address security aspects of these activities.

With the view to make this involvement possible, a Special Envoy for Space was nominated, who is supported by a Space Task Force.

Main tasks and responsibilities:

- Contribute to supporting the High Representative and the EEAS in their operational responsibilities related to responses to the threats to or through the European GNSS system, including the preparation of Council Decision 2014/496/CFSP implementation;
- Support the Special Envoy for Space and the Head of the Space Task Force with space security expertise, including international cooperation dimension;
- Collaborate with Commission and Council services in space-related areas: European GNSS, Copernicus, Space Surveillance and Tracking Support Framework, Governmental Satellite Communications, international cooperation in space, etc.

Contribute to EU space programme technical reviews and to EDA Project teams in the field of space.

Assist the chair of the EU Satellite Centre board in the matter related to the operational direction of the centre.

Functions and duties:

- Contribute to the implementation of Council Decision 2014/496/CFSP, including by taking part in the 24/7 "on call" GTRA (GNSS Threat Response Architecture) availability;
- Prepare position papers, contributions, briefings and speeches on space policy and more particularly space security;
- Prepare for and attend meetings of Council preparatory bodies, Commission experts committees, European Parliament commissions and related working groups on space policy / space security and report on the results;
- Cooperate closely with the European Commission, prepare the EEAS position and report on the results;
- Assist the EEAS in conferences, multilateral meetings, seminars, official events, on space policy / space security.

Job requirements

Education and training: engineering degree in aeronautics, astronautics or computer sciences or University diploma in international relations, space policy, security policy.

Knowledge and experience:

- Experience of at least 5 years in the field of military space programme at national/multinational level
- Experience of at least 5 years in the above mentioned areas at institutional level, including at operational level;
- Thorough knowledge of space systems and/or CIS, with experience of at least 5 years in the management of activities relevant to the development of space or CIS programmes and to the operation of such systems, international cooperation related thereto;
- Analysis and reporting on technical subjects;
- Knowledge of EU institutions and related decision processes, CFSP/CFSD and EU external action;
- Security clearance at level SECRET UE/EU SECRET or the national equivalent required
- Knowledge of accreditation process at national/EUI level.

Skills:

- Linguistic skills: Thorough knowledge (capacity to write and speak) of English and another official language of the EU is required. Working language is English.
- Communication skills: capacity to work and communicate under time constraints in an international, multicultural and multilingual environment. Ability to translate scientific and technical knowledge / information and integrate it into policy papers and to draft/make oral presentations in a synthetic manner.
- Interpersonal skills: ability to work professionally in a multinational environment as member of a team, cooperation with colleagues from Member States, EU institutions and bodies or other (such as ESA). Willingness to travel including at short notice.
- Intellectual skills: strong analytical skills; ability to work under pressure with short deadlines and heavy workload; ability to manage multiple tasks and unexpected demands. Rapid grasp of problems and capacity to identify issues and solutions. Good drafting and reporting skills.

Personal qualities: dynamic, motivated and flexible. Ready to adapt quickly to changing circumstances and to work independently within the scope of assigned duties.