

Check list Bulgarian Embassy Pretoria

Applicant's surname, first name		
Planned Date of entry to Bulgaria		
Purpose of visit		
	Yes	Missing
Application form filled in and signed on pages 3 and 4	<input type="checkbox"/>	<input type="checkbox"/>
Valid passport that: a) is valid at least three months after the date of departure from Bulgaria ; b) has at least two empty pages; c) was issued no more than 10 years ago	<input type="checkbox"/>	<input type="checkbox"/>
Copy of the personalised page of the passport and previous visas	<input type="checkbox"/>	<input type="checkbox"/>
Travel/health/accident insurance consistent with the European Union Visa Code with minimum medical coverage of 30 000 EURO or 300 000 ZAR. (Applicants must present an insurance policy)	<input type="checkbox"/>	<input type="checkbox"/>
Flights reservation	<input type="checkbox"/>	<input type="checkbox"/>
Proof of employment e.g.: letter from company stating continuing employment after a period of leave & duration of vacation etc. If applicant is a student - letter of registration from school / college or university	<input type="checkbox"/>	<input type="checkbox"/>
Minors (under 18) applicants: Unabridged birth certificates Application is signed by both parents Copies of parents' passports are attached Whenever any of the parents is not travelling with the child/children he/she must submit written verified declaration of consent that the child/children may travel to Bulgaria unaccompanied or accompanied by a third person.	<input type="checkbox"/>	<input type="checkbox"/>
Bank statement for last 3 months For credit cards - bank letter stating available funds & that the card is endorsed for overseas use. *R 500 per day	<input type="checkbox"/>	<input type="checkbox"/>
FOR PRIVATE AND BUSINESS VISIT - invitation by the host - it should be verified by the police and notary in Bulgaria, and a copy of it	<input type="checkbox"/>	<input type="checkbox"/>
FOR TOURISM - Pre-paid voucher for a hotel in Bulgaria for the duration of stay showing the reservation number for the hotel, the address of the hotel - town, street, telephone number	<input type="checkbox"/>	<input type="checkbox"/>
FOR sports/conferences/cultural events etc. - invitation letter from the organiser and the state institution coordinating the event (e.g. Ministry of Sports, Ministry of Culture, Municipality, etc).	<input type="checkbox"/>	<input type="checkbox"/>

*Holders of VALID multiple entry Schengen visas/residence permits and holders of VALID visas/residence permits for Switzerland/Liechtenstein DO NOT NEED a short term visa for Bulgaria. These holders may stay in Bulgaria visa free WITHIN the validity, allowed stay and number of entries of the above said visas/permits for up to 90 days within 6 months.

*Family members of EU citizens shall submit **ONLY** proof of relation. This is not applicable to family members of Bulgarian citizens.

***The following categories of foreign citizens shall be exempted from visa application processing charge:**

- Children under the age of 6 (six);
- Family members of Bulgarian and EU citizens (proof of relation is required and copy of the Bulgarian/EU citizen's ID);
- Children going for sports/cultural /educational events and their accompanying trainers/teachers up to 25 years of age

*Visa applications may not be submitted earlier than 3 months prior to the intended date of the trip!

*Processing time is 15 calendar days from the day the application is received at the Embassy