



Brussels,
EEAS/BA.HR.2/bb

**EUROPEAN SECURITY AND
DEFENCE COLLEGE**

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Head of ESDC

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To Permanent Representatives of the
Member States of the European Union

Your Excellency,

I am pleased to inform you that we are looking for 2 “co-financed” National Experts for secondment to the European Security and Defence College (ESDC), for posts of Training Manager (Civilian aspects) and Training Manager (eLearning) within the framework of the Decision of the High Representative of 04/02/2014, and more particularly, its article 16.

Please note that, on 21 December 2016, the Council adopted Decision (CFSP) 2016/2382 establishing a European Security and Defence College in a new configuration, which provides that the rules applicable to national experts seconded to the EEAS shall be applicable mutatis mutandis to those seconded to the ESDC.

I would be obliged if you could forward enclosed profiles to the various relevant Ministries as well as to PSC Ambassadors in order to generate adequate applications.

Applications should be sent by your Permanent Representation only by email to the Division EEAS.BA.HR.2 “Selection and Recruitment of Staff” at the following address: SNE-CSDP@eeas.europa.eu, and not directly to the ESDC.

Candidates shall draft their CV in English or in French in a PDF or Word version, following the European CV form which can be found at the following internet address: <http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>

Only applications received **in the above-mentioned format** by Wednesday, **31 January 2018** will be considered for this call for applications.

Applications will be examined by my services and the ESDC will organise selection interviews in the course of February 2018.

Please note that the possession of a security clearance (minimum level EU SECRET) is a prerequisite for all postings as an SNE to the ESDC.

I would like to invite you to draw the attention of the various relevant Ministries and services to the proper treatment of personal data and inform them that the EEAS implements data protection rules according to Council Regulation (EC) n° 45/2001. Consequently, possible applicants should be informed that their CV will be circulated to the EEAS services involved in the selection and management of their possible secondment, as well as within the ESDC.

I take this opportunity to thank you very much for your cooperation.

Yours faithfully,



Dirk DUBOIS

Enclosures:

- Decision of the High Representative of 04/02/2014
- Council Decision on ESDC
- Job description - post Training Manager (Civilian aspects)
- Job description - post Training Manager (eLearning)

Cc: Mr Björn LARSSON, Director, EEAS.BA.HR
Mr Luc VÉRON, Head of Division, EEAS.BA.HR.2