



**EUROPEAN UNION**

SPECIAL REPRESENTATIVE IN BOSNIA AND HERZEGOVINA

**Terms of Reference**

**Position Title:** International Advisor - Rule of Law  
**Position reference number:** IS 2017- 05  
**Direct Supervisor:** Head of Rule of Law Section  
**Duty Station:** Banja Luka, Bosna I Hercegovina  
**Position available:** September 2017

International Adviser is an expert advisory post at strategic-political level reporting to the Head of Rule of Law section under the EUSR. S/he represents the Rule of Law Section in all aspects of the EUSR mandate in accordance with the terms of reference of the section. The post is based in the EU Field Office in Banja Luka, and will work in close co-ordination with the Head of Field Office who is the leading EU office representative.

The powers and authorities of the EUSR and the powers and authorities of the Head of European Union Head of Delegation in Bosnia and Herzegovina are vested in the same person. The EUSR's mandate includes facilitating progress on political, economic and European priorities in close coordination with European Commission and EEAS in order to ensure consistency with other relevant activities falling within the competence of the Union. In particular, EUSR ensures the implementation of the Union's efforts in the whole range of activities in the field of rule of law and security sector reform by monitoring and advising the executive and legislative authorities at all levels of government in BiH.

The EUSR modus operandi and internal organisation will necessarily evolve in accordance with decisions of the Council and in relation to the challenges the EUSR meets in BiH. The outlined role and functions are therefore typical but not exclusive and the EUSR reserves the right to reasonably amend those stated here within in a view to ensure that all Union instruments in the field are applied coherently to attain the Union's policy objectives.

**Typical Duties and Responsibilities**

- reports to the EUSR in BiH through the Head of Rule of Law Section, in close co-ordination with the Head of Field Office.
- supports the Head of Section to deliver the EUSR mandate in BiH on Rule of Law, in particular in Republika Srpska and Cantons (as assigned), and within the terms of reference for the Rule of Law Section
- supports the EUSR / EUD in the effective delivery of EU projects on Rule of Law
- supports BiH authorities, and in particular Republika Srpska, at a strategic, political and policy level into and through EU pre-accession and accession process
- advising and supporting the Head of Section on issues related to strategy and policy in Rule of Law within assigned areas
- supports BiH, and in particular Republika Srpska, in entity, national and regional endeavours to improve cooperation with EU on Rule of Law
- collaborates closely with other EUD/EUSR internal sections, as well as international actors to assist BiH (in particular Republika Srpska) security executives to develop workable solutions to the challenging Rule of Law issues
- monitors and advises BiH (in particular Republika Srpska) executive authorities at the strategic - political level supporting their efforts to improve capacity and capability in related EUSR Rule of Law priorities

- develop and maintain a close working relationship with counterparts, in particular the political section in Banja Luka, actively facilitating the implementation of EUSR's Rule of Law priorities
- prepares (in conjunction with EUD/EUSR Banja Luka Office) Rule of Law related visits to the assigned areas, i.e. from the EUSR Sarajevo office, Brussels HQ et al.
- other tasks as assigned by the Head of Section
- other tasks in support of the broader field office activities as may be reasonably required by the Head of Office and in co-ordination with the Head of Section.

### **Professional Requirements/Qualifications**

- A minimum 6 years of relevant professional experience.
- Preferably a minimum of 3 years of extended experience in complex security environments, post-conflict and/or developing countries and communities, with policy level experience
- Advanced/first level university degree in political, security or other suitable sciences related to the complex, post-conflict or development work alternatively extensive track record in Rule of Law (Justice Sector Reform, Integrated Border Management, Counter Terrorism, Countering Violent Extremism, Organised, Serious and Cross-Border Crime and Corruption)
- Good knowledge of EU related policies for South East Europe, Western Balkans and BiH
- Knowledge of EU standards in relation to Rule of Law
- Good knowledge of the European Union, the European Union institutions (e.g. EUROJUST, EUROPOL, FRONTEX, European Monitoring Centre for Drugs and Drug Addiction, European Anti-Fraud Office and CEPOL) with knowledge of relevant policies, including the CSDP and CFSP
- Knowledge of programme management (preferably EU programme management cycle) considered an advantage

### **Competencies & Attributes**

- Proven track record of working at a national policy level, developing and delivering strategy
- Experience of interacting with interlocutors at strategic, political and policy level
- Team-player; taking initiative with high sense of confidentiality and flexibility
- Ability to work independently
- Excellent interpersonal skills, communication and reporting skills [English language], with the ability to present information in a clear and concise manner
- ICT skills commensurate with the scope of the post
- Knowledge of the official languages of Bosnia and Herzegovina considered an advantage;
- Knowledge of international organisations such as OSCE, UNDP, UNODC, IOM, ICITAP, Council of Europe considered an advantage

### **General conditions**

- National of a Member State of the European Union;
- The Candidate will need to be in possession of a necessary level of security clearance (EU Secret or equivalent) for the post. Further advice may be provided upon request;
- The Candidate will need to be certified medically fit for employment by a competent authority/person in the country of the candidate's residence.