

EEAS

NOTICE OF VACANCIES

For 1 post of

cost-free SECONDED NATIONAL EXPERT

in EEAS – EUROPEAN EXTERNAL ACTION SERVICE

Central contact point for applications by e-mail:
Division EEAS.BA.HR.2 – SNE-HQ@eeas.europa.eu

**Vacant posts for job profile “Policy Officer” /
Postes vacants pour le profil d’emploi “Chargé de politique”**

Managing Directorate/ Division	N° post SYSPER2	Comments
EEAS.BA.IBS.3 HQ Security and EEAS Security Policy Division	215093	Libre/vacant summer 2017

END/SNE – JOB DESCRIPTION

Job Framework

Job Title: END/SNE – Security Adviser

Job Location: EEAS.BA.IBS.3

Job Number: 215093

Area of activity: counter-intelligence

Category: AD

Duration of secondment:

Job Content

Overall purpose: contribute to

- enhancing security culture in the EEAS by executing its Security Rules, in general and its personnel security policy, counter-intelligence (CI) strategy, in particular

under the direct supervision of the Head of Division, BA.IBS.3

Functions and Duties:

- to design and perform security awareness briefings focused on CI, CE, CT for designated EEAS staff;
- to contribute to implementing EEAS CI activities, incl. liaison with external partners, outreach to Delegation staff, including missions to Delegations as needed;
- to contribute to investigations in the area of CI;
- to contribute updating relevant policies of the EEAS Security Rules.

Job Requirements

Education and Training: University diploma law, political science, economy, business administration or any other related issue

Knowledge and Experience: Experience of at least 3 years in a MS intelligence/security service; Operational and/or field experience abroad an advantage; Knowledge of EU institution an advantage;

Skills

Linguistic skills: Thorough knowledge (capacity to write and speak) in English, basic knowledge of French is required.

Communication skills: Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment.

Interpersonal skills: Teamwork. Coordination and communication skills.

Intellectual skills: Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.

Management skills: n/a

Personal Qualities

Dynamic. Motivated and flexible personality. To adapt quickly to new situations and deal with new challenges.