

EUROPEAN EXTERNAL ACTION SERVICE



Civilian Planning and Conduct Capability – CPOC
Director / Civilian Operations Commander

Brussels, 16 MARS 2016

TO ALL REPRESENTATIVES TO PSC

Subject: 1-2016 Call for Contributions for Visiting Experts for the European Union Rule of Law Mission in Kosovo (EULEX KOSOVO)

References: PSC Decision of 2 May 2012 on Guidelines for the Use of Visiting Experts in the Context of CSDP Missions
Council Joint Action 2008/124/CFSP of 4 February 2008 on the Establishment of the European Union Rule of Law Mission in Kosovo (EULEX KOSOVO)
Council Decision 2014/349/CFSP of 12 June 2014 Amending and Extending the Mission Mandate until 14 June 2016

Dear Ambassador,

1. Background

On 2 May 2012 the PSC endorsed the guidelines on the use of Visiting Experts in the context of CSDP Missions.

A "Visiting Expert" is defined as an expert, seconded by EU Member States and third contributing States, with a qualification not permanently required and/or sufficiently available in general within a CSDP Mission and who will, on a temporary basis, help execute the Mission mandate as previously planned and budgeted for in related planning documents.

I kindly invite EU Member States to put forward qualified candidates for the position as listed in Annex 1.

2. Methodology

- a) EU Member States are requested to examine the personal profile and the job description to ensure that:

- Proposed candidates meet the listed criteria described in the essential requirements and in the specific job description (**Annex 1**).
 - Each candidate completes the standard job application form in English (**Annex 2**). Applications will be considered only when using this form and indicating which position the candidate is applying for.
- b) Proposed candidates should satisfy in full the criteria set out in the job description. The main criteria for suitability for posts are professional and specific skills and experience.
- c) This call is covering the period from 01 May 2016 up to and including 27 July 2016.
- d) I would appreciate it if EU Member States would submit offers of personnel at their earliest convenience, **but not later than 05 April 2016 at 17:00 hours Brussels time**. EU Member States should submit their personnel offers to the following e-mail address:

cpcc.eulexkosovo@eeas.europa.eu

- e) Interviews will take place during the course of April 2016.
- f) The Civilian Planning and Conduct Capability (CPCC) will be responsible for notifying EU Member States of the outcome of the selection process. Communication of the selection results is expected to take place in April 2016.
- g) Selected personnel should be ready for deployment to the Mission within the deadline specified in the job description.

3. General Information

- a) Only personnel nominations received through official channels from EU Member States will be considered. The Mission pays the daily allowances for Visiting Experts, the travel costs to and from the place of deployment reserved by the Mission and any duty travel undertaken by Visiting Experts while on deployment. Each EU Member State bears the salary and other costs related to the Visiting Experts put at the Mission's disposal, according to the Council documents 8551/12 (4 April 2012) and 9084/13 (30 April 2013).
- b) The EU strives for improved gender balance in CSDP operations in compliance with UNSCR 1325. EU Member States are encouraged to take this into account when offering contributions.
- c) The selected candidate will have to be in possession of the necessary level of Personnel Security Clearance (PSC) as mentioned in the job description when deployed. The seconded personnel should bring the original certificate upon deployment.
- d) Due to the non-permanent nature of Visiting Experts assignments to civilian CSDP Missions, specific provisions apply with regard to their status, entitlements, rights and obligations and security. The description of this administrative dimension can be found in **Annex 3**.

- e) It is moreover expected that all new Mission Members have undergone pre-deployment training before joining the Mission. Hence, I draw your attention to the pre-deployment training courses for the newly selected Mission Members, regularly organised under the ENTRi project¹ which is free of charge, and by the European Security and Defence College (ESDC)². In case ENTRi and ESDC do not offer a suitable course, a national alternative is also an option.
- f) Any further information required relating to the selection and deployment of EU staff may be obtained from CPCC by contacting:

Ms Antigone Marana
cpcc.eulexkosovo@eeas.europa.eu
+32 (0)2 584 26 30

Yours sincerely,



Kenneth DEANE

Enclosures:

- Requirements and Job Description (**Annex 1**)
- Standard Application Form (**Annex 2**)
- Requirements and Administrative Issues (**Annex 3**)

cc: CivCom Delegates

¹ <http://www.entriforccm.eu>

² <http://eeas.europa.eu/esdc>