

COMMISSION

NOTICE OF VACANCIES

for posts of

co-financed SECONDED NATIONAL EXPERTS

in EUROPEAN UNION DELEGATIONS outside the EU

Central contact point for applications by e-mail:  
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**Vacant posts for job profile « Economic & trade issues » (see in annex)**  
**Postes vacants pour le profil « Affaires économiques et commerciales » (annexe)**

	Delegation	N° post SYSPER2	Delegation Section	Comments
1	IVORY COAST, Abidjan	169598	POL	Libre à partir de / vacant as of 01.10.2016
2	TAIWAN, Taipeh	113982	Trade Section	Libre à partir de / vacant as of 01.12.2016

*Indicative list which may be completed by additional posts with equivalent profiles for Delegations in the same region or for another region*

*Listes indicatives susceptibles d'être complétées dans des profils équivalents par des postes additionnels pour des Délégations dans les mêmes régions ou pour d'autres régions.*

## END/SNE – JOB DESCRIPTION

### Job Framework

<u>Job Title:</u>	END/SNE – Trade Expert (TRADE)
<u>Job Location:</u>	Delegation of the European Union to the Ivory Coast (Abidjan)
<u>Job Number:</u>	169598
<u>Area of activity:</u>	Trade
<u>Category:</u>	AD
<u>Duration of secondment:</u>	2 years (renewable up to 4 years)

### Job Content

#### Overall purpose:

Under the overall authority of the Head of Delegation, assist the Trade Affairs Manager in the planning and coordination of the Delegation's work on trade matters.

#### Functions and Duties:

Under the direct supervision and in close cooperation with the Trade Affairs Manager:

#### **Policy coordination**

- Follow all issues regarding the ratification, implementation and impact monitoring of EPA at national and regional level. Follow other agreements pertaining to trade and investment. Monitor the host country's/region's position in on-going or planned multilateral, regional, or bilateral trade negotiations with third countries (G20, UN, WTO/DDA, FTAs, etc.).
- Monitor the situation and track the evolution of policies in the economic and trade fields of the host country and region. Particular attention will be paid to trade flows, forecasts, market access measures, and legislation in these fields: fiscal policy, tax system, financial services, land ownership regime, intellectual property rights, competition, foreign investment, etc.
- Follow all national and regional trade policy developments and their possible impact on the trade relations with Europe. Follow up of trade relation with the host country/region and particularly issues related to access by EU exporters and investors to its market (Market Access Strategy).
- Monitor regional integration matters in connection with trade, in particular with reference to ECOWAS and UEMOA.
- Support the identification of measures accompanying EPA implementation and monitoring, in Ivory Coast and the region.
- Produce analysis and synthesis reports on the economic situation and policies, trade and trade related issues.

#### **External relations**

- Provide the necessary working relations with the relevant national authorities (Ministry of Trade, Ministry of Economy and other ministries involved in trade activities, Customs service, Statistical and Standards Office, etc.), private sector representatives and professional organizations and other local operators in the field. Develop close working contacts with the local Member state representatives (i.e. economic and trade counsellors) and EU business community and representatives. Liaise with other regional and international organizations dealing with trade issues and/or regional integration, in particular ECOWAS and UEMOA.
- Prepare and contribute to EPA negotiations or joint EPA committee meetings. Contribute to the sector policy dialogue related to trade and investment. Participate in donor cooperation efforts as regards trade and regional integration analysis and policies
- Participate in conferences, meetings and other public events on trade and investment matters.
- Promote the mainstreaming of trade and economic integration into the poverty reduction strategies of the host country/region.

## **Management and planning**

- Assist the Trade Affairs Manager in programming and organizing activities by the Delegation in connection with economy, trade and investment.
- Prepare and participate in missions from Headquarters and particularly provide assistance to EU EPA implementation as required.

## **Communication and publication**

- Ensure that the information and communication function on trade and investment of the Delegation is properly carried out. Contribute to the Delegation's Press and Information activities and products with respect to trade and regional integration issues.
- In the host country/region, participate in conferences, meetings and other public events on trade and investment matters. Prepare activities in the trade sector and organize, as appropriate, events related to trade.
- Liaise with the other Delegation's sections or experts dealing with Economic and Financial issues, Private Sector, etc.
- Provide expert policy advice and provide input, where required, into the work of project management section on the setting-up or implementation of trade-related cooperation projects, including also advice on SWAPs and budgetary support.
- Contribute to the Delegation's various reports as regards trade, economy and regional integration matters.
- Liaise with the EU delegations in the region on regional trade and investment issues or in connection to EPA negotiations/implementation and contribute to regional reporting on trade and trade related issues.

## **Job Requirements**

**Education and Training:** University degree in economics / business administration / trade / finances, law or any other related fields

**Knowledge and Experience:** Experience of at least 3 years in the areas of economics, macro-economics and trade related matters (EU and/or WTO) at institutional level, analysis and reporting; experience in third countries (Embassy, International organisation, NGO, etc.); knowledge of EU institutions, related decisional processes, EMU, EU external action and related EU external policies (geographic and thematic); experience in Sub-Saharan Africa and relevant regional integration processes

## **Skills**

**Linguistic skills:** Thorough knowledge (writing and speaking) in French and English is required. FR and EN are necessary to work with local authorities and Commission HQ services.

**Communication skills:** Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment.

**Interpersonal skills:** Teamwork; coordination and communication skills.

**Intellectual skills:** Solid analytical capability as well as drafting and reporting skills; rapid grasp of problems and capacity to identify issues and solutions.

## **Personal Qualities**

Dynamic. Motivated and flexible personality. Ability to adapt quickly to new situations and to deal with new challenges.

## END/SNE – JOB DESCRIPTION

### Job Framework

<u>Job Title:</u>	END/SNE ( ECO)
<u>Job Location:</u>	European Economic and Trade Office (Taipei, Taiwan)
<u>Job Number:</u>	113982
<u>Area of activity:</u>	TRADE Section
<u>Category:</u>	AD
<u>Duration of secondment:</u>	2 years (extension possible up to 4 years)

### Job Content

Overall purpose: under the supervision of the Head of Section and/or Head of Office:

- to monitor, analyse and report on Taiwan's economic, investment and trade situation and related developments, including at regional level and in relation with the EU and its Member States;
- to contribute to the promotion of EU-Taiwan trade and investment relations, and assist in the implementation of EU trade policy vis-à-vis Taiwan;
- to provide support in the handling of trade related and other sectoral policies, as required.

Functions and Duties:

- Monitor, analyse and report, regularly and in a timely fashion to Headquarters on domestic and cross-strait developments in the field of economy, investment and trade, including those in a wider regional context; implementation of instructions from Headquarters in handling trade-related issues with Taiwanese authorities.
- Monitor and provide regular assessment on Taiwan's trade and investment policy positions, including in regional and international fora, as well as its relations with other trade partners.
- Provide input and ensure follow-up to the handling of trade, investment and economy related issues in EU-Taiwan relations, including trade irritants and market access problems, in liaison with competent Commission services.
- Promote and defend the EU trade policy vis-à-vis local authorities and stakeholders.
- Coordinate and foster cooperation with and between the Member States representative offices.
- Ensure close coordination with the European Chamber of Commerce Taiwan.
- Assist in the implementation of the European Business and Regulatory Cooperation programme.
- Attend meetings, workshops and conferences and prepare reports and follow-up actions.
- Undertake any other assignment that may be requested in view of the efficient functioning of the Office.

## **Job Requirements**

**Education and Training:** University diploma law, political science, economy, business administration or any other related issue.

**Knowledge and Experience:** Experience of at least 3 years in the above mentioned areas at institutional level or in third countries (embassy, international organization, etc.); Knowledge of EU institutions, related decision making processes, EU trade policy and EU external policies, and the geographic area in question. Previous working experience in the region is an advantage.

## **Skills**

**Linguistic skills:** Thorough knowledge (capacity to write and speak) in English is required. EN and FR are necessary to work with Commission HQ. Knowledge of Chinese language would be considered an advantage.

**Communication skills:** Capacity to work and communicate under time constraints in an international and multilingual environment.

**Interpersonal skills:** The candidate should demonstrate the ability to work in a proactive and autonomous way as well as part of a team.

**Intellectual skills:** Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.

## **Personal Qualities**

The candidate should have the capacity to organize work, communicate well orally and in writing, as well as have an eye for detail and accuracy. He/she should demonstrate a high level of creativity.