

EUROPEAN EXTERNAL ACTION SERVICE



DG Budget and Administration
Director General

Brussels,
EEAS.DG BA.HR.2 (2016)

To Permanent Representatives of the
Member States of the European Union

Your Excellency,

I am pleased to inform you that we are looking for a “cost- free” national expert (SNE) for secondment to the European External Action Service (EEAS), for the post of Policy Officer, within the framework of the Decision of the High Representative of 04/02/2014, and more particularly in its article 24.1.

The national expert will be seconded to the Crisis Management and Planning Directorate (CMPD).

I would be obliged if you could forward the enclosed profile to the various relevant Ministries as well as to PSC Ambassadors in order to generate adequate applications.

Applications should be sent only by your Permanent Representation to Division EEAS.BA.HR.2 “Selection and Recruitment of Staff”. They shall not be sent directly to the Directorate CMPD.

Permanent Representations are kindly requested to send applications by e-mail only to: EEAS-SNE-CMPD-CPCC-INTCEN@eeas.europa.eu

Candidates shall draft their CV in English or in French in a PDF or Word version, following the European CV form which can be found at the following internet address: <http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>

Only applications received in the above mentioned format by **18 March 2016** will be considered for this call for applications.

Applications will be examined by my services which will organise selection interviews during the course of April 2016.

I would like to invite you to draw the attention of the various relevant Ministries and services in respect of the treatment of personal data and inform them that the EEAS on its side implements data protection rules according to Council Regulation (EC) n° 45/2001.

Consequently, possible applicants should be informed that their CV will be circulated to EEAS services which are involved in the selection and management of their possible secondment as well as within Delegations concerned.

I take this opportunity to thank you very much for your cooperation.

Yours faithfully,



Patrick CHILD

Enclosures: - Decision of the High Representative of 04/02/2014
- Job description

Copies: Mr Iklody, Director EEAS.CMPD
Mr Larsson, Director EEAS.BA.HR
Mr Mellado, Head of Division EEAS.BA.HR.2