



Brussels,
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**EUROPEAN SECURITY AND
DEFENCE COLLEGE**

Dirk DUBOIS
Head

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To Permanent Representatives of the
Member States of the European Union

Your Excellency,

I am pleased to inform you that we are looking for a “co-financed” national expert (SNE) for secondment to the European Security and Defence College (ESDC), for the post nr 198596, Project Manager & Financial Administrator, within the framework of the Decision of the High Representative of 04/02/2014, and more particularly in its article 16.

I would be obliged if you could forward the enclosed profile to the various relevant Ministries as well as to PSC Ambassadors in order to generate adequate applications.

Please note that, on 22 April 2013, the Council adopted Decision 2013/550/CFSP establishing a European Security and Defence College in a new configuration, which provides that the rules applicable to national experts seconded to the EEAS shall be applicable mutatis mutandis to those seconded to the ESDC.

Applications should be sent only by your Permanent Representation to Division EEAS.BA.HR.2 “Selection and Recruitment of Staff”. They shall not be sent directly to the ESDC.

Permanent Representations are kindly requested to send applications by e-mail only to:
EEAS-SNE-CMPD-CPCC-INTCEN@eeas.europa.eu

Candidates shall draft their CV in English or in French in a PDF or Word version, following the European CV form which can be found at the following internet address:
<http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>

Only applications received in the above-mentioned format by Monday, **31 March 2016** will be considered for this call for applications.

Applications will be examined by my services and the ESDC will organise selection interviews during the course of April 2016.

I would like to invite you to draw the attention of the various relevant Ministries and services in respect of the treatment of personal data and inform them that the EEAS on its side implements data protection rules according to Council Regulation (EC) n° 45/2001.

Consequently, possible applicants should be informed that their CV will be circulated to EEAS services which are involved in the selection and management of their possible secondment.

I take this opportunity to thank you very much for your cooperation.

Yours faithfully,



Dirk DUBOIS
Head of the ESDC

Enclosures:

- Decision of the High Representative of 04/02/2014
- Council Decision on ESDC
- Job description

Cc: Mr Larsson, Director, EEAS.BA.HR
Mr Mellado Pascua, Head of Division, EEAS.BA.HR.2
Mr Klotowski, Head of Division EEAS.BA.HR.1