

# EUROPEAN EXTERNAL ACTION SERVICE



Civilian Planning and Conduct Capability – CPCS  
Director / Civilian Operations Commander

Brussels, 11 SEP. 2015

**TO ALL REPRESENTATIVES TO PSC**

**Subject: 2-2015 Extraordinary Call for Contributions for the European Union Rule of Law Mission in Kosovo (EULEX KOSOVO)**

References: Council Joint Action 2008/124/CFSP of 4 February 2008 on the Establishment of the European Rule of Law Mission in Kosovo (EULEX KOSOVO)  
Council Decision 2014/349/CFSP of 12 June 2014 Amending and Extending the Mission Mandate until 14 June 2016

Dear Ambassador,

## **1. Background**

On 4 February 2008, the Council adopted Joint Action 2008/124/CFSP on the establishment of the European Union Rule of Law Mission in Kosovo (EULEX KOSOVO), which was amended and extended until 14 June 2016 by Council Decision 2014/349/CFSP of 12 June 2014.

I kindly invite EU Member States to put forward qualified candidates for the position as listed in Annex 1.

## **2. Methodology**

- a) EU Member States are requested to examine the personal profile and job description to ensure that:
  - Proposed candidates meet the listed criteria described in the essential requirements and specific job descriptions (**Annex 1**).
  - Each candidate completes the standard job application form in English (**Annex 2**). Applications will be considered only when using this form and indicating the position the candidate is applying for.

- b) Proposed candidates should satisfy in full the criteria set out in the job description. The main criteria for suitability are professional and specific skills and experience.
- c) I would appreciate it if EU Member States would submit offers of personnel at their earliest convenience, **but not later than 25 September 2015 at 17:00 hours (Brussels time)**, to the following e-mail address:

**cpcc.eulexkosovo@eeas.europa.eu**

- d) Interviews are expected to take place during the course of October 2015.
- e) The Civilian Planning and Conduct Capability (CPCC) will be responsible for notifying EU Member States of the outcome of the selection process. Communication of the selection results is expected to take place in October 2015.
- f) Selected personnel should be ready for deployment to Kosovo within the deadlines specified in the job description.
- g) Subject to the adoption of another Council Decision extending the Mission mandate and approving the appropriate Budgetary Impact Statement, the initial duration of the deployment should be of 12 months.

### **3. General Information**

- a) For seconded positions, only personnel nominations received through official channels from EU Member States will be considered. EU Member States will bear all personnel-related costs for seconded personnel, including salaries, medical coverage, travel expenses to and from the Mission area (including home leave) and allowances other than those paid according to the Council documents 7291/09 (10 March 2009) and 9084/13 (30 April 2013).
- b) The EU strives for improved gender balance in CSDP operations in compliance with UNSCR 1325. EU Member States are encouraged to take this into account when offering contributions.
- c) The selected candidate will have to be in possession of the necessary level of Personnel Security Clearance (PSC) as specified in the respective job description, when deployed. The seconded personnel should bring the original certificate upon deployment.
- d) Deploying police and civilian seconded Mission Members should be equipped with body armour with a protection level of no less than NU Level III-A (protection against handgun calibres) armour vest with front/back NIJ Level IV armour plates (protection against assault rifle calibres) and NU III-A level helmets.

- e) It is moreover expected that all new Mission Members have undergone pre-deployment training before joining the Mission. Hence, I draw your attention to the pre-deployment training courses for the newly selected Mission Members, regularly organised under the ENTRi project<sup>2</sup> which is free of charge, and by the European Security and Defence College (ESDC)<sup>3</sup>. In case ENTRi and ESDC do not offer a suitable course, a national alternative is also an option.
- f) Any further information required relating to the selection and deployment of EU staff may be obtained from CPCC by contacting:

**Mrs Antigone MARANA**  
**cpcc.eulexkosovo@eeas.europa.eu**  
**+32 (0)2 584 2630**

Yours sincerely,



Kenneth DEANE

**Enclosures:**

- Requirements and Job Description (**Annex 1**)
- Standard Application Form (**Annex 2**)
- List of Seconded Candidates by Contributing State (**Annex 3**)
- Specifications for the Personnel Protection and Safety Equipment (**Annex 4**)

**cc:** CivCom Delegates

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<sup>2</sup> <http://www.entriforccm.eu>

<sup>3</sup> [http://eeas.europa.eu/csdp/structures-instruments-agencies/european-security-defence-college/news/2014/20140115\\_en.htm](http://eeas.europa.eu/csdp/structures-instruments-agencies/european-security-defence-college/news/2014/20140115_en.htm)