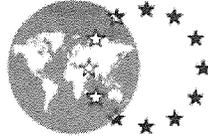


EUROPEAN EXTERNAL ACTION SERVICE



ACTING CHIEF OPERATING OFFICER

Brussels,
EEAS MDR.C.2 (2015)

Ambassadors Extraordinary and
Plenipotentiary Permanent
Representatives of the
EU Member States

Your Excellencies,

The EEAS is now ready to launch the 2016 external rotation exercise including Head of Delegation posts, Deputy Head of Delegation and AD Non-Management posts. I am pleased to attach the lists of posts, the vacancy notices and the General Rules for applications.

I would be grateful for your support in ensuring that these documents are brought to the attention of potential applicants through your usual information channels. The closing date for applying for any of these posts is Tuesday 15 September 2015 at 12.00 midday (Brussels time). As in previous years, applications may be made only via the on-line application system.

The selection procedures will be organised as quickly as possible after the deadline, in line with our commitments to expedite our rotation procedures. We will endeavour to inform candidates after each stage of the process about whether or not their application will go forward to the next stage.

In making final decisions on the candidates selected for the posts, the Appointing Authority may need to take into account the budgetary situation, and its implications for the ability of the EEAS to recruit from external sources.

Translations of the texts into French and German will follow shortly.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Patrick Child', is positioned above the printed name.

Patrick Child

cc: A. Le Roy, Secretary General; M. Popowski, Deputy Secretary General
Mr Shapcott, GSC
Mr Frutuoso de Melo, DEVCO; Mr Sørensen, ECHO;
Mr Danielsson, DG NEAR; Mr Demarty, DG TRADE
Ms Souka, DG HR; Ms Day, SG; Mr Margue, FPI
EU Institutions HR Contact Points