

NOTICE OF VACANCIES
for posts of
co-financed SECONDED NATIONAL EXPERTS
in **EEAS**

Central contact point for applications by e-mail:
Division EEAS-MDR-C3 – EEAS-MDR-C3-SNE-HQ-OTHERS@eeas.europa.eu

Vacant post for job profile “Policy Officer” /
Poste vacant pour le profil d’emploi “ Chargé de Politique ”

DIRECTORATE/DIRECTION	N° post SYSPER2	Division	Comments
EEAS.MD.II “Africa”	New post	Central Africa and Great Lakes Division	Libre /vacant

END/SNE – JOB DESCRIPTION

Job Framework

<u>Job Title:</u>	END/SNE – (POL)
<u>Job Location:</u>	HQ, MD.II
<u>Job Number:</u>	<i>new post</i>
<u>Area of activity:</u>	MD.II Central Africa and Great Lakes Division, Member of the "Great Lakes" team
<u>Category:</u>	AD
<u>Duration of secondment:</u>	

Job Content

Overall purpose: As a member of the "Great Lakes" team of the EEAS, to contribute to:

- Analysis and reporting on the overall situation and developments in region, notably on the Democratic Republic of Congo, including on regional and international issues (such as the Great Lakes Peace, Security and Co-operation Framework, membership of CEEAC, SADC, Africa Union etc) and on DRC's political relations with the EU and Member States
- Policy development and reporting in key sectors - governance, development, security, economy, business, human rights, rule of law, natural resources etc
- Liaison with EU Delegations in the Great Lakes region
- Contributing to EU policy and preventive action in the region and vis-a-vis DRC
- Liaison with and co-ordination of key EU services, notably DEVCO, FPI, ECHO, TRADE, CLIM and ENV, as well as relevant services of the EEAS (geographical services, horizontal departments, CMPD, EUMS, INTCEN etc)
- Monitoring developments at multilateral level (UN, ICAO, IMO, ILO etc), especially as regards the DRC
- Undertaking ad-hoc assignments under the direct supervision of the Team Leader "Great Lakes" and the Head of Division
- Supporting the work of the EU Senior Co-coordinator for the Great Lakes, especially on DRC and in relation to the International Contact Group on the Great Lakes

This post offers the opportunity to join a key geographical desk in the EEAS, with a unique coverage in terms of the breadth of policy area, EU instruments and partners. DRC is entering a critical period in its development, in the run up to elections, and at the same time the process of stabilizing the east of the country and improving relations with neighbours in a challenging region is an ongoing major challenge.

Functions and Duties:

- Representing the Division and the department internally, inter-institutionally and externally (including with civil society, academic institutions etc)
- Preparing briefings and reports, addressing correspondence, parliamentary questions etc
- Liaising with the EU Delegation and following the progress of key policies and reforms (election cycle, security sector reform, stabilization, MONUSCO etc)
- Acting as replacement for other colleagues in the event of their absence
- Taking part in activities related to development co-operation (programming, pre-identification, Quality Support groups etc)
- Contributing to horizontal activities such as groups on security sector reform, conflict prevention etc

Job Requirements

<u>Education and Training:</u>	University diploma or degree (discipline not important)
<u>Knowledge and Experience:</u>	Experience of at least 3 years in the above mentioned areas at institutional level; experience of analysis and reporting, especially in FR (but with good knowledge of EN also required); Knowledge of EU institutions, related decisional processes, CFSP, CSDP, JLS, EU external action and related EU external policies (geographic and thematic); knowledge of the DRC, Great Lakes, and/or Central Africa would be considered an advantage.

Skills

<u>Linguistic skills:</u>	Thorough knowledge (capacity to write and speak) in French. Good capacity to work in English is also required.
<u>Communication skills:</u>	Capacity to work in an organized and structured manner, taking initiative. Ability to communicate effectively under time constraints in an international and multilingual environment.
<u>Interpersonal skills:</u>	Teamwork. Coordination and communication skills.
<u>Intellectual skills:</u>	Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.
<u>Management skills:</u>	N/a
<u>Security clearance</u>	The colleague will be expected to obtain EU security clearance to at least "EU restricted" level.

Personal Qualities

Dynamic, motivated and flexible personality, ready to adapt quickly to new situations and deal with new challenges.