

## ANNEX 1: Terms of Reference

<b>Position:</b>	<b>Police Liaison Officer (PLO) reporting to the EUSR for the South Caucasus and the crisis in Georgia</b>
<b>Duty Station:</b>	<b>Zugdidi (Georgia)</b>
<b>Contractual category:</b>	<b>International seconded /Contracted (expert category)</b>
<b>Security Clearance Level:</b>	<b>EU Secret</b>

### **Main Responsibilities:**

- Contribute to the implementation of the EUSR's mandate;
- Develop, expand and maintain close contacts with Ministry of Internal Affairs of Georgia and de-facto Abkhazian law enforcement authorities;
- Advise the EUSR on support to the MIA of Georgia and de-facto Abkhazian law enforcement authorities in their fight against cross-border crime in line with EUSR's mandate; drug trafficking, trafficking in human beings, smuggling, terrorism and human rights violations;
- Support related high level meetings organized by the EU or other international organizations in the area of responsibility (AOR);
- Collect information from local law-enforcement or rule-of-law agencies and provide analyses of trends in criminal activities;
- Monitor, facilitate information exchange and provide advice on relevant EU assistance projects and on confidence-building measures in the AOR;
- Identify needs and report on possibilities for EU support in capacity building and sharing of the EU best practices in law enforcement;
- Facilitate contacts between the police on both sides and other stakeholders across the ABL;
- Provide regular substantial reporting on activities and local developments according to needs of the EUSR;
- Liaise with EUMM, UN, UNDP, UNHCR and other international and local nongovernmental agencies operating in the region;

### **Qualifications and experience requirements:**

- A level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is four (4) years or more;
- Having obtained the requisite university degree, at least 10 years of relevant and proven full-time professional experience.
- Experience of working with international organizations, in particular international cooperation in the field of law enforcement and rule of law promotion;
- Experience and expertise in some or all of the following areas: - rule of law, trans-border crime, community policing, human rights, anti-trafficking (drugs/human beings);
- Experience in planning and implementing projects;
- Understanding of political sensitivities associated with operating in a conflict zone;
- Demonstrated ability to work with people of different cultural and religious backgrounds, diverse political views while maintaining impartiality and objectivity;
- Highly resilient under mental pressure and willingness to work extra hours when required;
- Ability to operate Windows and Power Point applications, including Word processing, email, and spreadsheets (Excel);
- Fluency in English (speaking, writing, reading and understanding);
- Colloquial knowledge of Russian is mandatory; fluency in Russian is an advantage;

- Civilian driving license class B.
- Working experience within the EU framework or knowledge of the EU institutions is desirable
- Previous international mission experience particularly in crisis areas with multi-national organizations and a knowledge of Georgia in particular and the South Caucasus in general is desirable.

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