

EEAS

NOTICE OF VACANCIES

for posts of

SECONDED NATIONAL EXPERTS

in **EUROPEAN UNION DELEGATIONS** outside the EU

Central contact point for applications by e-mail :
Division **EEAS.MDR.C3** – MDR-C3-END-Delegations@eeas.europa.eu

**Vacant posts for job profile “Political analysis and reporting” /
Postes vacants pour le profil d’emploi «Analyse politique et reporting»**

	Delegation	N° post SYSPER2	Delegation section	Comments
1	Egypt, Cairo	153202	PPI	Libre à partir de / vacant as of 01.09.2015

Indicative list which may be completed by additional posts with equivalent profiles for Delegations in the same region or for another region

Listes indicatives susceptibles d’être complétées dans des profils équivalents par des postes additionnels pour des Délégations dans les mêmes régions ou pour d’autres régions.

END/SNE – JOB DESCRIPTION

Job Framework

<u>Job Title:</u>	END/SNE – Political Advisor
<u>Job Location:</u>	Delegation of the European Union to Egypt (Cairo)
<u>Job Number:</u>	153202
<u>Area of activity:</u>	Section – Political, Press and Information
<u>Category:</u>	AD
<u>Duration of secondment:</u>	2 years (extension possible up to 4 years)

Job Content

Overall purpose: Under the overall supervision of the Head of Delegation, contribute to the Delegation's work in the political and consular fields, as well as regarding the EU coordination functions. The post will be under the direct supervision of the Head of Section (HoS) Political, Press & Information.

Functions and Duties:

The candidate may be asked to provide expertise in the following **Indicative domains** (that will be further defined, limited or extended by the Head of Delegation):

- **Regional politics, in particular MEPP, Palestinian reconciliation and developments in the Sinai.** Monitor and report on developments in this field, interact at the appropriate level with local interlocutors on these matters and assist the Delegation's hierarchy in the conduct of official demarches and in the preparation of visits from HQ.
- **Security policy, with a special focus on Disarmament and non-proliferation.** In close cooperation with the Security Advisor, monitor and report on developments in this field related to Egypt and the region, interact at the appropriate level with local interlocutors on these matters and assist the Delegation's hierarchy in the conduct of official demarches and in the preparation of visits from HQ.
- **Consular/Schengen and migration issues.** Provide policy advice on consular and more generally justice and home affairs matters, including migration, as necessary. Contribute to the preparation of and reporting on the bi-monthly meetings of the Local Schengen Cooperation group.
- **Local EU coordination.** Contribute to the preparation of and reporting on monthly EU HOMs and DCMs/PCM meetings, and on other tasks related with the EU coordination.

In particular the candidate will:

- **Analysis & Advice:** contribute to preparing briefings and/or visits; contribute to advice on coherence of EU external policy activities in the country and region; to the implementation of regional integration initiatives; Contribute to formulation of the country-specific cooperation strategy, to political dialogue and strategy in above mentioned horizontal areas.
- **Networking:** develop contacts with national authorities, line Ministries and Institutions, with representatives of the EU Member States' diplomatic missions, of other main partners and of regional organisations; monitor activities supported by other donors, with a view to ensuring coordination in the elaboration of projects.
- **Presentation, information and communication:** Where requested to do so by and under the HoD supervision, contribute to explain and present EU policies to domestic audience, particularly politicians, press, business and academics; contribute to the Press and Information activities of the Delegation in all relevant areas;

Job Requirements

<u>Education and Training:</u>	University diploma law, political science, economy, business administration or any other related issue
<u>Knowledge and Experience:</u>	Experience of at least 3 years in the above mentioned areas at institutional level, analysis and reporting; in third countries (Embassy, International organization, NGO, etc.); Knowledge of EU institutions, related decisional processes, CFSP-CFSD, JLS, EU external action and related EU external policies (geographic and thematic); of geographic area in question and relevant regional integration processes

Skills

<u>Linguistic skills:</u>	Thorough knowledge (capacity to write and speak) in English. Knowledge of the Arabic is an advantage.
<u>Communication skills:</u>	Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment.
<u>Interpersonal skills:</u>	Teamwork. Coordination and communication skills.
<u>Intellectual skills:</u>	Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.

Personal Qualities

Dynamic. Motivated and flexible personality. To adapt quickly to new situations and deal with new challenges.