



Council of the European Union
General Secretariat

Directorate-General Administration
Directorate Human Resources and Personnel Administration
The Director

His/Her Excellency the Ambassador

Permanent Representative of the
Member States to the
European Union

(by e-mail)

Brussels, **18 DEC. 2014**

Subject: Secondment to the Council General Secretariat of a national expert specialised in the fight against organised crime

Ref.: END/7/2014 (3240)

Dear Sir / Madam,

On 23 June 1997 the Council decided to establish in its General Secretariat a team of eight national experts and practitioners to assist successive Presidencies in carrying out the plan to step up the fight against organised crime, adopted by the European Council at the Amsterdam Summit.

One post (a justice/judicial cooperation expert) is currently vacant. The expert will be involved in the organisation of the system of peer evaluations, carried out by the Presidency together with the General Secretariat and experts from the Member States, but may also be assigned to other issues dealt with by the Unit responsible for Criminal Justice.

The period of secondment is two years, with the possibility of extension to a maximum of four years in total (the General Secretariat would be pleased if successful candidates could actually be seconded for the full period). The qualifications and experience required are set out in the Annex.

The conditions of secondment, including allowances paid by the Council, are set out in the Council Decision of 5 December 2007 on the rules applicable to national experts on secondment to the General Secretariat of the Council (2007/829/EC, OJ L 327, 13.12.2007, repealing Decision 2003/479/EC). According to Article 1 of this Decision, seconded national experts have to be nationals of a EU Member State.

Member States are hereby invited to propose candidates qualified for this post.

I should be grateful if proposals could indicate the responsible national contact point for each candidate's submission. Submissions shall be accompanied by a curriculum vitae detailing all posts held until present, and by a letter stating the motivation for application.

Replies to this letter should be sent by e-mail, no later than **15 February 2015** to the following address: **service.recrutement-END@consilium.europa.eu**.

The relevant department together with the Human Resources Directorate shall examine the applications received, decide which candidates to shortlist, and conduct the interviews.

The Appointing authority shall decide on the engagement based on the outcome of the selection procedure. The General Secretariat of the Council may also decide to use the list of suitable candidates to cover possible future vacancies of the same profile.

Sincerely yours,



Cesira d'Aniello

Annex

**Seconded National Expert (SNE)
at the General Secretariat of the Council of the European Union**

**DG D, Directorate 2 "Justice"
Unit 2B "Judicial Cooperation in Criminal Matters"**

Ref.: END/7/2014 (3240) - 1 post

Job description

A. Tasks

Under the authority of the head of Unit D 2 B, working with Council officials and other SNEs, the expert will have to perform the following tasks.

For judicial cooperation experts:

- Coordination with the Presidency in the implementation of its programme, in particular in relation to topics on the agenda of the working parties dealing with judicial cooperation and substantive criminal law and the other working groups on judicial cooperation;
- coordination in international fora such as the UN and the Council of Europe in relation to corruption and organised crime;
- drafting documents relating to evaluations carried out by the Council;
- assisting the Presidency in crafting common approaches inside the Council in matters relating to organised crime and other serious crime;
- dealing with other priorities set by the Presidency of the Council;
- work in close collaboration with other departments of the Council General Secretariat, with the European Commission, with the Member States and with the agencies and bodies in the Area of Justice and Home Affairs, such as Europol, Eurojust and the European Judicial Network.

B. Qualifications and experience required

- A level of education which corresponds to completed university studies of at least three years attested to by a diploma, or equivalent vocational training attested to by a diploma or a certificate issued by an institute for advanced studies in a relevant field or by an institute such as a police academy, a military academy, a law degree or practical experience in a Ministry of Interior or Justice.
- Professional experience of at least three years in the field of justice/judicial cooperation, either from a justice organisation, a prosecuting office or a court or from an international organisation or a Ministry of Interior or Justice. Knowledge of international relations, instruments of the EU, Council of Europe or the UN would be an asset.

- Knowledge of international judicial cooperation.
- A thorough knowledge of one Community language and a satisfactory knowledge of a second language are required for the performance of these duties. In practice, in the interest of the service, as drafting and editing skills are especially needed, a thorough written command of English is required. Knowledge of French would be an asset.
- National security clearance at EU CONFIDENTIEL level. Such clearance needs to be obtained by the candidate from his/her competent authorities before secondment to the General Secretariat of the Council. The validity of the clearance should cover the entire period of the secondment. In the absence thereof, the General Secretariat reserves the right to refuse the candidate's secondment as a national expert.

C. Skills and abilities required

- Excellent drafting, communication (oral and written) and networking skills.
- Ability to manage a heavy workload and work effectively as a team member.
- Readiness and availability to travel frequently within and outside the EU.
- Good management and organisational skills.
- Flexibility and team spirit.
- Sense of initiative.
- Discretion.

D. General conditions:

Be a national of one of the Member States of the European Union and enjoy full rights as a citizen.

The General Secretariat of the Council applies an equal opportunities policy

**Further information on the nature of the post can be obtained from Mr Gilles DUVAL
(gilles.duval@consilium.europa.eu - Tel. +32 2 281 8142)**