# Job descriptions of seconded experts

## 1. Border Control / Customs Control

### **Border Guard/Border Police**

Functions (indicative):

• To provide pro-active advice and support to the partner's border guard/border police services in the practical working environment on the basis of relevant Moldovan/Ukrainian legislation.

• To assist and advise partner services in the creation of a more effective border checks and border surveillance.

• To improve operational effectiveness of partner services through transfer of skills and EU best practices on development of jointly operated border crossing points or joint patrols.

• To improve operational effectiveness of partner services through transfer of skills and EU best practices, including profiling and other risk assessment tools, and use of special equipment, etc.

- To assist and advise partner services in the identification and fighting of cross-border crime as well as in the prevention of corruption.
- To provide on the job training on a daily basis to Moldovan/Ukrainian border guard/ border police officials in a live work environment.
- To support EUBAM HQ based activities in accordance with the Action Plan at local and field level.
- To contribute to regular reporting.

#### Requirements:

- Active border police/border guard officials of EU Member States at the operational or tactical level.
- Professional experience (minimum 6 years) in a Border Police/Border Guard Service (border checks or border surveillance).
- Investigative experience, especially in cross-border crime such as document crime, motor vehicle crime, drugs smuggling, human trafficking, etc.

• Practical experience in management or design of jointly operated border crossing points or joint patrols, or experience in the Schengen accession process or experience with implementation of the IBM concept.

- Practical experience in risk profiling and control of illegal trafficking of weapons and ammunition as well as nuclear materials will be an asset.
- Previous involvement in capacity building projects will be an asset.
- · Being a certified Schengen evaluator will be an asset.
- Previous international experience and specifically, participation in border management reform projects in third countries will be an asset.
- Respect of confidentiality clauses regarding any sensitive/confidential information which could be received or handled in the exercise of the duties.
- Fluency in written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Strong interpersonal, communication and presentational skills, and the ability to work effectively in a multicultural environment.
- Corresponding national security clearance.
- · Computer literacy (Windows applications) and experience in the usage of office equipment.
- Driving license cat. B will be an asset.

Functions (indicative):

• To provide pro-active advice and support to the partner's customs services in the practical working environment on the basis of relevant Moldovan/Ukrainian legislation.

• To assist and advise partner services in the creation of a more effective customs control.

• To improve operational effectiveness of partner services through transfer of skills and EU best practices, including profiling and other risk assessment tools, and use of special equipment, etc.

- To provide on-the-job training on a daily basis to Moldovan/Ukrainian customs officials in a live work environment.
- To support the EUBAM HQ based activities in accordance with the Action Plan at local and field level.

• To improve operational effectiveness of partner services through transfer of skills and EU best practices on development of jointly operated border crossing points or joint patrols.

• To assist and advise partner services in the identification and the fight against cross-border smuggling of goods, trafficking of drugs, and weapons as well as in the prevention of corruption.

• To contribute to regular reporting.

#### Requirements:

- Active customs officials of EU Member States at the operational or tactical level.
- Professional experience (minimum 6 years) in a Customs Service (customs control).
- Previous involvement in capacity building projects will be an asset.

• Investigative experience, especially in cross-border violations such as CU and VAT fraud, CU undervaluation, drugs smuggling, motor vehicle crime, IPR infringements, environmental crime, etc.

- Practical experience in risk profiling and control of illegal trafficking of weapons and ammunition as well as nuclear materials will be an asset.
- Operational experience at the road and rail Border Crossing Points or border operations.
- Respect of confidentiality clauses regarding any sensitive/confidential information which could be received or handled in the exercise of the duties.
- Practical experience with implementation of the IBM concept.
- Fluency in written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Previous international experience and specifically, participation in border management reform projects in third countries will be an asset.
- Strong interpersonal, communication and presentational skills, and the ability to work effectively in a multicultural environment.
- Corresponding national security clearance.
- Computer literacy (Windows applications) and experience in the usage of office equipment.
- Driving license cat. B will be an asset.

## 2. Anti-corruption

### **Border Guard/Border Police**

#### Functions (indicative):

• To provide pro-active advice and support to partner services in combating corruption in working environment on the basis of relevant Moldovan/Ukrainian legislation.

- To assist partner services to prevent and detect internal corruption.
- · To support partner services in identification of BCPs corruption vulnerability
- To provide training (seminars, workshops, roundtable discussions, etc.) on professional integrity and combating corruption.
- To provide practical advice on implementation of anticorruption action plans and ethical policies at local level.
- To support EUBAM HQ based anti-corruption activities in accordance with the Action Plan at local and field level
- To contribute to anticorruption public awareness on local level.
- To contribute to regular reporting

#### Requirements:

• Active border police/border guard officials of EU Member States at the operational or tactical level.

• Professional experience (minimum 6 years) in a Border Police/Border Guard Service and a minimum of 3 years of appropriate experience with anticorruption issues.

- Exposure to law enforcement practices pertaining to anti-corruption.
- Previous involvement capacity building projects will be an asset.
- Respect of confidentiality clauses regarding any sensitive/confidential information, which could be received or handled in the exercise of the duties.
- Fluency in written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Previous international experience and specifically, participation in border management reform projects in third countries will be an asset.
- Strong interpersonal, communication and presentational skills, and the ability to work effectively in a multicultural environment.
- Corresponding national security clearance.
- · Computer literacy (Windows applications) and experience in the usage of office equipment.
- Driving license cat. B will be an asset.

### Customs

#### Functions (indicative):

• To provide pro-active advice and support to partner services in combating corruption in working environment on the basis of relevant Moldovan/Ukrainian legislation.

• To assist partner services to prevent and detect internal corruption.

- To support partner services in identification of BCPs corruption vulnerability
- To provide training (seminars, workshops, roundtable discussions, etc.) on professional integrity and combating corruption.
- To provide practical advice on implementation of anticorruption action plans and ethical policies at local level.
- To support EUBAM HQ based anti-corruption activities in accordance with the Action Plan at local and field level
- To contribute to anticorruption public awareness on local level.
- To contribute to regular reporting.

- Active customs officials of EU Member States at the operational or tactical level.
- Professional experience (minimum 6 years) in a Customs Service and a minimum of 3 years of appropriate experience with anti-corruption issues.
- Exposure to law enforcement practices pertaining to anti-corruption.
- Previous involvement in capacity building projects will be an asset.
- Respect of confidentiality clauses regarding any sensitive/confidential information, which could be received or handled in the exercise of the duties.
- Fluency in written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Previous international experience and specifically, participation in border management reform projects in third countries will be an asset.
- Strong interpersonal, communication and presentational skills, and the ability to work effectively in a multicultural environment.
- Corresponding national security clearance.
- Computer literacy (Windows applications) and experience in the usage of office equipment.
- Driving license cat. B will be an asset.

## 3. Risk Analysis

## **Border Guard/Border Police**

Functions (indicative):

• To observe and evaluate the gathering, treatment, assessment and dissemination of information by partners services and to provide initial advice for tactical risk analysis.

• To provide training at the operational level on risk analysis, collection and treatment of information, use of risk profiles and selectivity as well as profiling of passengers and means of transport.

• To improve and strengthen the functioning of risk analysis units at operational level in order to guarantee its sustainability, which will have influence on the interaction between strategic, operational and tactical levels.

• To help establish risk analysis profiles, basic tools and operational planning models taking into account the specifics of the working location at which border control is exercised, in order to ensure that effective control of all persons at the border is based on the use of proper risk analysis.

- To assist in sharing and exchanging information within and between all authorities involved in border management (i.e. customs and police).
- To support the EUBAM HQ based activities in accordance with the Action Plan at local and field level;
- To liaise with all relevant partners within the area of responsibility.
- To contribute to regular reporting.

Requirements:

- Active border police/border guard or law enforcement official of an EU Member State or an EU institution.
- Professional experience (minimum 6 years) in a Border Guard/Police Service and a minimum of 3 years in the areas of risk analysis and border police/border guard or police analysis, including analysis of cross-border trafficking, etc.; excellent knowledge of latest developments in the EU in this regard.
- Familiarity with the EU Acquis communitaire on border management and the Common Integrated Risk Analysis Model (CIRAM).
- Experience in planning and delivery of training in risk analysis information management or data mining.
- Fluency in working with data analysis and research software used by border services.
- Respect of confidentiality clauses regarding any sensitive/confidential information, which could be received or handled in the exercise of the duties.
- Fluency in written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Very good drafting skills.
- Previous international experience and specifically, participation in border management reform projects in third countries will be an asset.
- Strong interpersonal, communication and presentational skills, and the ability to work effectively in a multicultural environment.
- Corresponding national security clearance.

• Computer literacy (Windows applications) and experience in the usage of office equipment. Experience with data analysis and research software, preferably i2 Analyst's Notebook.

• Driving license cat. B will be an asset.

Functions (indicative):

• To observe and evaluate the gathering, treatment, assessment and dissemination of information by partner services, and to provide initial advice for tactical risk analysis.

• To provide training at the operational level on risk analysis, collection and treatment of information, use of risk profiles and selectivity as well as profiling of passengers and means of transport.

• To improve and strengthen the functioning of risk analysis units at operational level in order to guarantee its sustainability, which will have influence on the interaction between strategic, operational and tactical levels.

• To help establish risk profiles at the operational level, taking into account the economic situation in the region concerned for each location at which customs control is exercised, in order to ensure that selectivity of customs examination is based on the use of proper analysis of risk involved.

• To liaise with all relevant partners within the area of responsibility in order to help, support and advise their local risk analysis units in any issues dealing with the analysis of information.

• To assist in sharing and exchanging information within and between all authorities involved in border management (i.e. border guards and police).

• To support the EUBAM HQ based activities in accordance with the Action Plan at local and field level

• To liaise with all relevant partners within the area of responsibility.

• To contribute to regular reporting.

#### Requirements:

• Active customs official/customs specialist of an EU Member State, an EU institution.

• Professional experience (minimum 6 years) in a Customs Service and a minimum of 3 years in the areas of risk analysis and customs analysis, including analysis of cross-border crime, etc.; excellent knowledge of latest developments in the EU in this regard.

- Fluency in working with data analysis and research software used by customs.
- Respect of confidentiality clauses regarding any sensitive/confidential information which could be received or handled in the exercise of the duties.
- Fluency in written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Very good drafting skills.

• Previous international experience and specifically, participation in border management reform projects in third countries will be an asset.

• Strong interpersonal, communication and presentational skills, and the ability to work effectively in a multicultural environment.

• Corresponding national security clearance.

• Computer literacy (Windows applications) and experience in the usage of office equipment. Experience with data analysis and research software, preferably i2 Analyst's Notebook.

## 4. Criminal Investigation

### **Border Guard/Border Police**

Functions (indicative):

• To monitor criminal investigations conducted by Moldovan and Ukrainian Border Guard/Police personnel; to assist and advise them on the standards and practices applied in EU Member States; to make recommendations on how to conduct criminal investigations; to gather information and secure evidence more effectively and result oriented, and to provide related on-the-job training to Moldovan and Ukrainian Border Guard/Police personnel on a daily basis.

• To improve the operational effectiveness of Moldovan and Ukrainian Border Guard/Police services through the transfer of skills and good practices, including profiling and other risk assessment techniques, the use of special investigation and evidence securing equipment, the interrogation of suspects, questioning of witnesses and victims of crime, etc.

• To proactively provide advise and support to Moldovan and Ukrainian Border Guard/Police services in the actual working environment on the basis of relevant Moldovan and Ukrainian national legislation.

• To assist and advise Moldovan and Ukrainian partner services and law enforcement agencies in the detection, investigation and examination of criminal activities, in particular related to the trafficking of persons, drugs and stolen vehicles, the smuggling of persons, certain goods and weapons, irregular migration, counterfeiting of travel documents, and the prevention of and fight against corruption.

• To build up the capacity of Moldovan and Ukrainian Border Guard/Police personnel in order to promote a more effective border control and surveillance regime.

• To support the Operational Support Section through the preparation of special, weekly, monthly, interim and annual reports as well as investigative support at the local level.

#### Requirements (indicative):

• Active Border Police or Police official of an EU Member State, an EU institution or an International Organization dealing with the prevention of or fight against crime at the tactical level with experience in classical and modern investigation techniques, including interrogation of suspects, questioning witnesses and victims of crime, controlled delivery actions, securing of evidence (including DNA evidence), profiling and risk management.

• Professional experience (minimum 6 years) in a Border Guard/Police Service of which a minimum of 3 years was in a criminal investigation department or equivalent.

• Knowledge of recognized data protection provisions, and respect for confidentiality clauses regarding any sensitive/confidential information, which could be received or handled in the exercise of the duties.

- Fluency in written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Previous international experience and specifically, participation in border management reform projects in third countries will be an asset.
- Strong interpersonal, communication and presentational skills, and the ability to work effectively in a multicultural environment.
- Corresponding national security clearance.
- Computer literacy (Windows applications) and experience in the usage of office equipment.
- Driving license cat. B will be an asset.

Functions (indicative):

• To monitor criminal investigations conducted by Moldovan and Ukrainian Customs personnel; to assist and advise them on the standards and practices applied in EU Member States; to make recommendations on how to conduct criminal investigations; to gather information and secure evidence more effectively and result oriented, and to provide related on-the-job training to Moldovan and Ukrainian Customs personnel on a daily basis.

• To improve the operational effectiveness of Moldovan and Ukrainian Customs services through the transfer of skills and good practices, including, profiling and other risk assessment techniques, the use of special investigation and evidence securing equipment, the interrogation of suspects, questioning of witnesses and victims of crime, etc.

• To proactively provide advice and support to Moldovan and Ukrainian Customs services in the actual working environment on the basis of relevant Moldovan and Ukrainian national legislation.

• To assist and advise Moldovan and Ukrainian partner services and law enforcement agencies in the detection, investigation and examination of cross border crime, in particular related to the trafficking of drugs, the smuggling of goods and weapons, the prevention of and fight against customs fraud, and the prevention of and fight against corruption.

• To build up the capacity of Moldovan and Ukrainian Customs personnel in order to promote a more effective customs control regime.

• To support the Operational Support Section through the preparation of special, weekly, monthly, interim and annual reports.

#### Requirements (indicative):

• Active Customs official of an EU Member State, an EU institution or an International Organization dealing with the prevention of or fight against crime at the tactical level with experience in classical and modern customs investigation techniques, including interrogation of suspects, questioning of witnesses and victims of crime, controlled delivery actions, securing of evidence, profiling and risk management.

• Professional experience (minimum 6 years) in a Customs Service and a minimum of 3 years in a Customs investigation department or equivalent.

• Knowledge of recognized data protection provisions, and respect for confidentiality clauses regarding any sensitive/confidential information, which could be received or handled in the exercise of the duties.

- Fluency in written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Previous international experience and specifically, participation in border management reform projects in third countries will be an asset.
- Strong interpersonal, communication and presentational skills, and the ability to work effectively in a multicultural environment.
- Corresponding national security clearance.
- Computer literacy (Windows applications) and experience in the usage of office equipment.
- Driving license cat. B will be an asset.

## 5. Mobile Units

## **Border Guard/Border Police**

Functions (indicative):

• To assist the partner services in the development of mobile units, their management and operational activities.

• To assist and advise on mobile units' activities in developing their capacity building and more effective operational activities. To provide training for mobile units in order to transfer skills and knowledge on the concept of mobile unit operations (e.g. concept of target location selection, understanding of the need for targeted operations, the components of selectivity, concept of threat assessment and selectivity as applicable to mobile groups, etc.)

• To provide on-job training on daily basis to enhance the skills of members of mobile units in order to promote a more effective border control and surveillance regime focusing on practical use of mobile teams.

• To improve operational effectiveness of mobile units through transfer of skills and good practices, including operational planning of profiling and other risk assessment techniques, use of special equipment, etc.

• To provide advice and recommendations in order to support the border guard service in the practical working environment on the basis of relevant Moldovan/ Ukrainian legislation.

• To provide assistance and advice to the mobile units in the identification of cross-border crime as well as in the prevention of corruption.

• To contribute to regular reporting.

Requirements:

• Active border officials of EU Member States at the operational or tactical level.

• Professional experience (minimum 6 years) in a Border Guard/Police Service and a minimum of 3 years was in mobile units operations; middle management experience in mobile units will be an asset.

• Knowledge and practical experience in vehicle searching techniques, different areas combating illegal immigration and other cross border crime, experience as a trainer would be an asset.

• Experience in Schengen Acquis, national border guard/police law and regulations.

• Previous involvement in management capacity building projects will be an asset.

•Respect of confidentiality clauses regarding any sensitive/confidential information which could be received or handled in the exercise of the duties.

- Fluency in written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Previous international experience and specifically, participation in border management reform projects in third countries will be an asset.
- Strong interpersonal, communication and presentational skills, and the ability to work effectively in a multicultural environment.
- Corresponding national security clearance.
- Computer literacy (Windows applications) and experience in the usage of office equipment.
- Driving license cat. B will be an asset.

Functions (indicative):

• To assist the partner services in the development of the mobile units, their management and operational activities.

• To assist and advise on mobile units' activities in developing their capacity building and more effective operational activities. To provide training for mobile units in order to transfer skills and knowledge on the concept of mobile unit operations (e.g. concept of target location selection, understanding of the need for targeted operations, the components of selectivity, concept of threat assessment and selectivity as applicable to mobile groups, etc.)

• To provide on-job training on daily basis to enhance the skills of members of mobile units in order to promote a more effective border control and surveillance regime focusing on practical use of mobile teams.

• To improve operational effectiveness of mobile units through transfer of skills and good practices, including operational planning of profiling and other risk assessment techniques, use of special equipment, etc.

• To provide advice and recommendations in order to support the customs service in the practical working environment on the basis of relevant Moldovan/ Ukrainian legislation.

• To provide assistance and advice to the mobile units in the identification of cross-border crime as well as in the prevention of corruption.

• To contribute to regular reporting.

### Requirements:

• Active customs officials of EU Member States at the operational or tactical level.

• Professional experience (minimum 6 years) in a Customs Service and a minimum of 3 years in mobile units operations; middle management experience in mobile units will be an asset.

• Knowledge and practical experience in vehicle searching techniques, different areas combating smuggling of goods, experience as a trainer would be an asset.

- Experience in customs code, national customs law and regulations.
- Previous involvement in management capacity building projects will be an asset.
- Respect of confidentiality clauses regarding any sensitive/confidential information which could be received or handled in the exercise of the duties.
- Fluency in written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Previous international experience and specifically, participation in border management reform projects in third countries will be an asset.
- Strong interpersonal, communication and presentational skills, and the ability to work effectively in a multicultural environment.
- Corresponding national security clearance.
- Computer literacy (Windows applications) and experience in the usage of office equipment.
- Driving license cat. B will be an asset.

## 6. Sea Port Experience

## Customs

Functions (indicative):

• To assist the customs service in the development of control functions and relevant methodologies at ports.

• To assess the institutional capacity of the customs port authority, and to assist it in its development, as well as providing advice during the implementation of given recommendations.

- To assist customs in liaising with the port and other control authorities in the ports.
- To provide training (seminars, workshops, etc.) on enhancing related skills.
- To provide advice in the practical working environment.
- To improve operational effectiveness with the transfer of skills and EU best practices, use of special equipment, etc.
- To assist and advise in the identification, targeting and selection of smuggling of goods, drugs and customs fraud.
- To advise on the specifics of the control of containers, ships and related documents.
- To contribute to regular reporting.

- Active customs official of EU Member States at the operational level.
- Professional experience (minimum 6 years) in a Customs Service (customs control) and a minimum of 3 years spent at a sea port.
- Previous involvement in capacity building projects will be an asset.
- Fluency in written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Respect of confidentiality clauses regarding any sensitive/confidential information which could be received or handled in the exercise of the duties.
- Previous international experience and specifically, participation in border management reform projects in third countries will be an asset.
- Experience in operating scanners will be an asset.
- Strong interpersonal, communication and presentational skills, and the ability to work effectively in a multicultural environment.
- Corresponding national security clearance.
- Computer literacy (Windows applications) and experience in the usage of office equipment.
- Driving license cat. B will be an asset.

## 7. Customs Status and Customs Procedures

### Customs

Functions (indicative):

• To assist the customs service in the development of customs procedures and relevant methodologies.

• To assess relevant operational capacity and to assist it in developing appropriate skills, to provide advice during the implementation of given recommendations.

- To provide training (seminars, workshops, etc.) on enhancing related skills.
- To provide advice and recommendations in the practical working methods.
- To advise on the legislation, and to assist with the implementation of relevant EU and WCO standards and best practice.
- To improve operational effectiveness with the transfer of skills and good practices, use of special techniques vie on the job training events.
- To contribute to regular reporting.

- Active customs official of EU Member States at the operational level.
- Professional experience (minimum 6 years) in a Customs Service and a minimum of 3 years of relevant experience in customs procedures.
- Previous involvement in capacity building projects will be an asset.
- Fluency in written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Respect of confidentiality clauses regarding any sensitive/confidential information which could be received or handled in the exercise of the duties.
- Previous international experience and specifically, participation in border management reform projects in third countries will be an asset.
- Strong interpersonal, communication and presentational skills, and the ability to work effectively in a multicultural environment.
- Corresponding national security clearance.
- Computer literacy (Windows applications) and experience in the usage of office equipment.
- Driving license cat. B will be an asset.

## 8. Post Clearance Audit

## Customs

Functions (indicative):

- To assist the customs service in the development of post clearance audit function and relevant methodologies.
- To assess relevant operational capacity, and to assist in developing appropriate skills, to provide advice during the implementation of given recommendations.
- To provide advice and recommendations in the practical working methods.
- To advise on the legislation and to assist with the implementation of relevant EU and WCO standards and best practice.
- To improve operational effectiveness with the transfer of skills and good practices, use of special techniques via on the job training events
- To contribute to regular reporting.

- Active customs official of EU Member States at the operational level.
- Professional experience (minimum 6 years) in a Customs Service and a minimum of 3 years of relevant experience in post clearance audit.
- Previous involvement in capacity building projects will be an asset.
- Fluency in written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Respect of confidentiality clauses regarding any sensitive/confidential information which could be received or handled in the exercise of the duties.
- Previous international experience and specifically, participation in border management reform projects in third countries will be an asset.
- Strong interpersonal, communication and presentational skills, and the ability to work effectively in a multicultural environment.
- Corresponding national security clearance.
- Computer literacy (Windows applications) and experience in the usage of office equipment.
- Driving license cat. B will be an asset.

## 9. Origin of Goods and/or Customs Valuation

### Customs

Functions (indicative):

• To assist the customs service in the development of origin of goods and/or customs valuation function and relevant methodologies.

• To assess relevant operational capacity and to assist it in developing appropriate skills, to provide advice during the implementation of given recommendations.

- To provide training (seminars, workshops, etc.) on enhancing related skills.
- To provide advice and recommendations in the practical working methods.
- To advise on the legislation and to assist with the implementation of relevant EU and WCO standards and best practice.
- To improve operational effectiveness with the transfer of skills and good practices, use of special techniques via on the job training events
- To contribute to regular reporting.

- Active customs official of EU Member States.
- Professional experience (minimum 6 years) in a Customs Service and a minimum of 3 years of relevant experience in origin of goods and/or valuation.
- Previous involvement in capacity building projects will be an asset.
- Fluency in written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Respect of confidentiality clauses regarding any sensitive/confidential information which could be received or handled in the exercise of the duties.
- Previous international experience and specifically, participation in border management reform projects in third countries will be an asset.
- Strong interpersonal, communication and presentational skills, and the ability to work effectively in a multicultural environment.
- Corresponding national security clearance.
- Computer literacy (Windows applications) and experience in the usage of office equipment.
- Driving license cat. B will be an asset.

## 10. Coordination Desk

### **Border Guard/Border Police**

Functions (indicative):

- To co-ordinate the daily routine operations and ensure the quality of EUBAM Field Offices output;
- To plan, implement, co-ordinate, support and monitor operations and activities conducted by EUBAM field personnel;
- To provide related on-the-job training to EUBAM personnel and partner services;
- To assess and improve the operational effectiveness of EUBAM;
- To ensure the quality and timely provision of information to and from the Field Offices;
- To draft reports based on information provided by the field personnel for EUBAM and its PS;
- To proactively provide advice, guidance, assistance and support to EUBAM personnel and PS on tactical and operational issues;
- To review operational and management procedures and advise on their improvement;
- To initiate operational activities, draft the respective documentation, support the implementation and evaluate the results;

Requirements (indicative):

• Active Border Guard/Police or Police official of an EU Member State dealing with the prevention of or fight against crime at the tactical or operational level.

• Professional experience (minimum 6 years) in a Border Guard/Police or Police Service and a minimum of 3 years of relevant experience in operational or analytical department or equivalent.

• Knowledge of recognized data protection provisions, and respect for confidentiality clauses regarding any sensitive/confidential information, which could be received or handled in the exercise of the duties.

- Excellent report writing, information management and control/tracking skills.
- Quick and professional understanding and corresponding reaction regarding relevant operational issues according to EU LEA best practice.
- Good understanding of operational structures and the needs of experts working in the field.
- Excellent written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Previous international experience and specifically, participation in border management reform projects in third countries will be an asset.
- Strong interpersonal, communication and presentational skills, and the ability to work effectively in a multicultural environment.
- Corresponding national security clearance.

• Computer literacy (Windows applications) and experience in the usage of office equipment. Experience with data analysis and research software, preferably i2 Analyst's Notebook.

### Customs

Functions (indicative):

- To co-ordinate the daily routine operations and ensure the quality of EUBAM Field Offices output.
- To plan, implement, co-ordinate, support and monitor operations and activities conducted by EUBAM field personnel.

- To assess and improve the operational effectiveness of EUBAM.
- To ensure the quality and timely provision of information to and from the Field Offices.
- To draft reports based on information provided by the field personnel for EUBAM and its PS.
- To proactively provide advice, guidance, assistance and support to EUBAM personnel and PS on tactical and operational issues.
- To review operational and management procedures and advise on their improvement.
- To initiate operational activities, draft the respective documentation, support the implementation and evaluate the results.

#### Requirements (indicative):

- Active customs official of an EU Member State dealing with customs operations at the tactical or operational level.
- Professional experience (minimum 6 years) in a Customs Service and a minimum of 3 years of relevant experience in operational or analytical department or equivalent.
- Knowledge of recognized data protection provisions, and respect for confidentiality clauses regarding any sensitive/confidential information, which could be received or handled in the exercise of the duties.
- Excellent report writing and control/tracking skills.
- Quick and professional understanding and corresponding reaction regarding relevant operational issues according to EU LEA best practice.
- Good understanding of operational structures and the needs of experts working in the field.
- Excellent written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Previous international experience and specifically, participation in border management reform projects in third countries will be an asset.
- Strong interpersonal, communication and presentational skills, and the ability to work effectively in a multicultural environment.
- Corresponding national security clearance.

• Computer literacy (Windows applications) and experience in the usage of office equipment. Experience with data analysis and research software, preferably i2 Analyst's Notebook.