

To the all NFPoCs

Dear Sir/Madame,

I would like to ask you for assistance in selecting a qualified National Expert (SNE) that could be seconded to Frontex by considering your personnel to be proposed for an SNE post of the following profile:

- Post title: **Operational and Advanced Level Document Officer in Air Border Sector under the Operational Division**
- Deadline for applications: **11 August 2014**;
- Proposed date of starting the secondment: **as soon as possible**,
- Place of secondment: **Warsaw, Poland**;
- Length of secondment: **two years** and it may be renewed if it is justified in the interest of Frontex;
- Level security clearance: at least at the **CONFIDENTIEL UE** level; copy should be provided together with the application form.

The secondment is governed by the 'The rules on the secondment of National Experts (SNE rules) to Frontex' as adopted by the Management Board on 25 June 2009 in Warsaw and decision of the Deputy Executive Director of Frontex, establishing the different levels of security clearance for posts in Frontex of 12<sup>th</sup> March 2013.

The applications should be submitted via the Permanent Representation Offices using the Standard Application Form.

Please kindly inform the SNE's Employer about the obligations towards the person throughout the period of secondment in accordance with article 1(1) of SNE rules.

Please accept my highest considerations,



**Gil Arias**  
*Executive Director a.i.*

Annex 1: SNE post profile

Annex 2: Standard Application Form

Annex 3: Decision of the Management Board of 25 June 2009 laying down the rules on the secondment of the National Experts to Frontex

Annex 4: Decision of the Deputy Executive Director of Frontex establishing the different levels of security clearance for posts in Frontex of 12<sup>th</sup> March 2013

Annex 5: form 1A - Employer authorization for Seconded National Expert candidate