

END/SNE – JOB DESCRIPTION

Job Framework

Job Title: END/SNE – Counsellor (CBRN – Chemical, Biological, Radiological and Nuclear)

Job Location: Brussels

Job Number: 155609

Area of activity: Security Policy in the area of CBRN risks in Division Security Policy and Sanctions - K.3.

Category: AD

Duration of secondment:

Job Content

Overall purpose: monitor and contribute to

- Contribute to the elaboration and further development of EU policies and activities in the area of external security in particular in the area CBRN risks be it of natural, criminal or industrial nature
- Political and diplomatic relations within the EU, Member States and international organizations (EU, UN, NATO, G8)
- analysis and reporting in the area of CBRN external affairs

under the direct supervision of the Head of Division/Section.

Functions and Duties:

- Prepare and/or contribute to policy documents related to this area, in close cooperation with geographic services and with other institutions, member states and international organisations, as appropriate, including inter-institutional decision-making process
- Contribute to the programming of the Instrument for Stability to address CBRN Risk mitigation
- Contribute to the elaboration of basic legislation, strategy papers and multi-annual indicative programmes related to the IfS in the area of responsibility
- Seek to ensure coordination, complementarities and synergies with measures under other thematic and geographic instruments as well as with CFSP actions. Contribute to developing awareness and capacities within the EEAS and other services, provide policy guidance
- Prepare briefings, notes and other documents as required for the senior officials and political level.
- Participate and/or represent the Division in meetings with stakeholders, including European Union institutions, Member States, third countries, international organisations and civil society at large

The ideal candidate should:

- Have a strong knowledge and expertise in the elaboration and implementation of security policies in particular in the area of CBRN (Chemical, Biological, Radiological and Nuclear) risk mitigation, civil protection, fight against the proliferation of WMD and WMD terrorism
- Have good analytical and drafting abilities together with sound political judgement.
- Be at ease in dealing CBRN issues but also understand the link with other related security aspects; have the skill to address relevant issues also in a strategic approach
- Have strong inter-personal and networking skills, given the importance of building relationships of trust with a wide range of EEAS and Commission colleagues, as well as external players.
- The ability to work under pressure when necessary and to prioritise effectively when dealing simultaneously with multiple tasks, ready to deal also with other security related issues
- have a good command of English and French

Job Requirements

<u>Education and Training:</u>	University diploma law, political science, economy, business administration or any other related issue
<u>Knowledge and Experience:</u>	Experience of at least 8 years in the above mentioned areas at institutional level, analysis and reporting; in third countries (Embassy, International organization, NGO, etc.); Knowledge of EU institutions, related decisional processes, CFSP-CFSD, JLS, EU external action and related EU external policies (geographic and thematic); of geographic area in question and relevant regional integration processes

Skills

<u>Linguistic skills:</u>	Thorough knowledge (capacity to write and speak) in English, French and/or Spanish (depending on the duty station) is required. EN and FR are necessary to work with Commission HQ. Knowledge of the (official/working) language of the host country (or of the region) is an advantage.
<u>Communication skills:</u>	Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment.
<u>Interpersonal skills:</u>	Teamwork. Coordination and communication skills.
<u>Intellectual skills:</u>	Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.
<u>Management skills:</u>	

Personal Qualities

Dynamic. Motivated and flexible personality. To adapt quickly to new situations and deal with new challenges.