

EUROPEAN EXTERNAL ACTION SERVICE



Civilian Planning & Conduct Capability – CPCC
Civilian Operations Commander Hansjoerg HABER

Brussels, 26 February 2013

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PSC AMBASSADORS

SUBJECT: CALL FOR CONTRIBUTIONS 2013 FOR THE CORE TEAM OF FOURTEEN (14)
EXPERTS TO SUPPORT THE DESIGNATED HoM FOR A CSDP MISSION IN LIBYA

REFERENCES: COUNCIL DECISION OF 1 FEBRUARY 2013, DOC.5063/13 R-UE/EU-R ON THE
CRISIS MANAGEMENT CONCEPT FOR THE CSDP MISSION IN LIBYA
OPERATIONAL PLANNING FOR LIBYA - CPCC PROPOSED ROAD MAP (5963/1/13
REV 1)

Dear Ambassador,

1. Background

In accordance with the agreed Road map for Libya planning, a Core team has to support the designated Head of Mission in his tasks when he deploys to Tripoli by mid April.

To this effect, the Director of the Civilian Planning and Conduct Capability, CPCC, kindly invites EU Member States to put forward qualified candidates for the positions as listed in Annex 1.

2. Methodology

- a) Member States are requested to examine the personal profile and job description to ensure that:
 - proposed candidates meet the listed criteria described in the essential requirements and in the specific job descriptions (**Annex 1**).

- each candidate completes the standard job application form in English (**Annex 2**). Applications will be considered only when using this form and indicating which position(s) the candidate is applying for.
- b) Proposed candidates should satisfy in full the criteria set out in the job description. The main criteria for suitability for posts are professional and specific skills and experience.
- c) We would appreciate it if Member States would submit offers of personnel at their earliest convenience, **but not later than close of business on 8 March 2013.**

Member States should submit their personnel offers, by e-mail to the following address:

eeas-cpcc-libya@eeas.europa.eu

- d) The Civilian Planning and Conduct Capability, CPCC, will be responsible for notifying Member States of the outcome of the selection process. Communication of the selection results is expected to take place in March 2013.
- e) Selected personnel should be ready for deployment to the Mission area within the deadlines specified in each job description. The duration of the deployment should be of 12 months.
- f) Selected personnel should be ready to start working in Brussels not later than 8 April 2013 and bring the equipment listed in Annex 3.

3. General Information

Only personnel nominations received through official channels from Member States will be considered. As for the financial arrangements, The preparatory measures budget line will directly pay:

- costs of accommodation in Brussels and Tripoli;
- high risk insurance in Libya;
- security costs for deployment in Libya.

All the other costs (for e.g. flights inside Europe from Member State to Brussels, from Brussels to Tripoli, daily allowances in Brussels and Libya) will have to be advanced and later reimbursed by preparatory measures to the Core Team member, upon presentation of the relevant supporting documents where needed.

More details are provided in the table below.

Costs/items covered by preparatory measures during deployment in Bxl and in Libya	Core Team deployment Bxl 8-15 April	Core Team deployment Libya 16 April-20 May**
High risk insurance	Not applicable	Yes
Travel costs within Europe	Yes	Not applicable
Travel costs Bxl-Tripoli	Not applicable	Yes
Daily allowances	Yes	Yes
Accommodation Bxl	Yes	Not applicable
Accommodation Tripoli	Not applicable	Yes
GSM, laptops	Yes	Yes
Security - Including SIM cards*, interpretation,...	Not applicable	Yes

* Pending signature of the Security contract

** Estimated HoM appointment 21 May

- f) Member States will bear all other personnel-related costs for seconded personnel, including salaries, medical coverage, travel expenses to and from the Mission area for home leave and allowances other than those paid through preparatory measures as mentioned above.
- g) The EU strives for improved gender balance in CSDP operations in compliance with UNSCR 1325. The Civilian Planning and Conduct Capability, CPCC, encourages Member States to take this into account when offering contributions.
- h) The selected candidate will have to be in possession of the necessary level of security clearance (EU Confidential or equivalent, or required level according to the job description) when deployed. The original certificate of the national security clearance must accompany deployed seconded experts.
- i) Any further information required relating to the selection and deployment of EU staff may be obtained from the Civilian Planning and Conduct Capability, CPCC, by contacting:

frank.borchers@eeas.europa.eu

or

piret.palusoo@eeas.europa.eu.

- j) It is moreover expected that all new Mission Members have undergone pre-deployment training before joining the Mission. Hence, we draw your attention to the pre-deployment training courses regularly organised, free of charge, under the ENTRi project. All information is available on the website: <http://www.entriforccm.eu>.

Yours sincerely,



Hansjoerg HABER
Civilian Operations Commander

cc.: CivCom delegates

ANNEXES:

- Requirements and Job Descriptions (**Annex 1**)
- Standard Application Form (**Annex 2**)
- List of recommended equipment (**Annex 3**)