

EUROPEAN EXTERNAL ACTION SERVICE



CHIEF OPERATING OFFICER

Brussels, 19. 02. 2013
EEAS/MDR.C3/ak/2013

To the Ambassadors,
Permanent Representatives of the
Member States
to the European Union

Subject: Selection of a co-financed Seconded National Expert in the European External Action Service (EEAS) – pursuant to the Decision governing SNEs to the EEAS of 23.03.2011¹.

Your Excellencies,

The EEAS needs a specialised national expert in the Civilian Planning and Conduct Capability Directorate (CPCC) for the post of Executive Officer (CPCC/171198) to assist the CPCC in key areas of EU civilian crisis management

The job description is annexed hereto. The expert should take up his/her duties no later than 1 May 2013. He/she will be offered a two-year contract, with the possibility of a two-year extension.

The conditions of secondment are set out in the Decision of the High Representative of 23 March 2011, and more particularly in its article 16. According to this Decision, the national expert has to be a national of an EU Member State.

Member States are hereby invited to propose qualified candidates for this post. Selection panel will be set up within the EEAS to carry out the selection process. They will evaluate the candidates and establish a reserve list in order of merit.

We would like to invite you to draw the attention of the various relevant Authorities and services in respect of the treatment of personal data and inform them that the EEAS on its side implements data protection rules according to Council Regulation (EC) n° 45/2001. Consequently possible applicants should be informed that their CV will be circulated to

¹ JO C12 of 14.01.2012

EEAS services which are involved in the selection and management of their possible secondment.

We should be grateful if you would give details of the national contact point in every candidate's submission. The submission should also include a European *curriculum vitae* detailing all posts held up to the present.

Replies to this letter should be sent by e-mail, no later than **15 March 2013**, to the following address:

EEAS-MDR-C3-SNE-HQ-CMPD-CPCC-EUMS-INTCEN@eeas.europa.eu.

Yours faithfully,



Patrick CHILD
Managing Director

For the Chief Operating Officer

Copy: H. Haber – Director CPCC

Annex:

- Job description for the SNE post.