

# EUROPEAN EXTERNAL ACTION SERVICE



Civilian Planning and Conduct Capability – CPCC  
Director

Brussels, 7 February 2013

Civilian Operations Commander  
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## PSC AMBASSADORS

**SUBJECT:** 1-2013 CALL FOR CONTRIBUTIONS FOR VISITING EXPERTS FOR THE  
EUROPEAN UNION POLICE MISSION AND ITS INTERFACE WITH JUSTICE IN  
THE DEMOCRATIC REPUBLIC OF THE CONGO (EUPOL RD CONGO)

**REFERENCES:** PSC DECISION OF 2 MAY 2012 ON GUIDELINES FOR THE USE OF VISITING  
EXPERTS IN THE CONTEXT OF CSDP MISSIONS  
COUNCIL DECISION 2012/514/CFSP OF 24 SEPTEMBER 2012 FURTHER  
EXTENDING THE MISSION MANDATE UNTIL 30 SEPTEMBER 2013

Dear Ambassador,

### 1. Background

On 2 May 2012 the PSC endorsed the guidelines on the use of Visiting Experts in the context of CSDP Missions.

A "Visiting Expert" is defined as an expert, seconded by Member States or by Contributing Third States, with a qualification not permanently required and/or sufficiently available in general within a CSDP Mission and who will, on a temporary basis, help execute the Mission mandate as previously planned and budgeted for in related planning documents.

The Director of the Civilian Planning and Conduct Capability (CPCC) on behalf of the Head of Mission, kindly invites EU Member States to put forward qualified candidates for the positions as listed in Annex 1 within EUPOL RD Congo.

## 2. Methodology

- a) Member States are requested to examine the personal profile and job description to ensure that:
- Proposed candidates meet the listed criteria described in the essential requirements and in the specific job descriptions (**Annex 1**).
  - Each candidate completes the standard job application form in French or in English (**Annex 2**). Applications will be considered only when using this form and indicating which position(s) the candidate is applying for.
- b) Proposed candidates should satisfy in full the criteria set out in the job description. The main criteria for suitability for posts are professional and specific skills and experience.
- c) This call is covering the period from 16 March 2013 to 30 September 2013.
- d) We would appreciate it if Member States would submit offers of personnel at their earliest convenience, **but no later than Thursday, 28 February 2013 close of business**.

Member States should submit their personnel offers, by e-mail to the following address:

**[cpcc.eupolrdcongo@eeas.europa.eu](mailto:cpcc.eupolrdcongo@eeas.europa.eu)**

- e) The Civilian Planning and Conduct Capability (CPCC) will be responsible for notifying Member States of the outcome of the selection process. Communication of the selection results is expected to take place in March.
- f) Selected personnel should be ready for deployment to the Mission area within the deadlines specified in each job description. The duration of the deployment is specified in Annex 1.

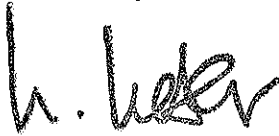
## 3. General Information

- g) Only personnel nominations received through official channels from Member States will be considered. The Mission pays the daily allowances for Visiting Experts, the travel costs to and from the place of deployments reserved by the Mission and any duty travel undertaken by Visiting Experts while on deployment. Each Member State bears the salary and other costs related to the Visiting Experts put at the Mission's disposal, according to Council document 8551/12 (4 April 2012).
- h) Pre-selected candidates shall be contacted directly by the Mission in preparation for deployment.  
Selected candidates are required to undertake the necessary security training.

- i) The EU strives for improved gender balance in CSDP operations in compliance with UNSCR 1325. The Civilian Planning and Conduct Capability (CPCC) encourages Member States to take this into account when offering contributions.
- j) The selected candidate will have to be in possession of the necessary level of security clearance (***EU Restricted***) when deployed. The original certificate of the national security clearance must accompany deployed seconded experts.
- k) Due to the non-permanent nature of Visiting Experts assignments to CSDP Missions, specific provisions apply with regard to their status, entitlements, rights and obligations and security. The description of this administrative dimension can be found in **Annex 3**.
- l) It is moreover expected that Visiting Experts have undergone pre-deployment training before joining the Mission. Hence, we draw your attention to the pre-deployment training courses regularly organised, free of charge, under the ENTRi project. All information is available on the website: <http://www.entriforccm.eu>.
- m) Any further information required relating to the selection and deployment of EU staff may be obtained from CPCC, by contacting:

**Ms Caroline Swagemakers**  
**[cpcc.eupolrdcongo@eeas.europa.eu](mailto:cpcc.eupolrdcongo@eeas.europa.eu)**

Yours sincerely,



Hansjörg HABER  
Civilian Operations Commander

cc.: CivCom delegates

**ANNEXES:**

- Job Descriptions (**Annex 1**)
- Standard Application Form (**Annex 2**)
- Requirements and Administrative Issues (**Annex 3**)