

## **EEAS Vacancy Notice**

### **Seconded National Expert in the Directorate for Policy Planning and Strategic Communication (GII.GLOBAL.STRAT.DMD)**

#### **Policy Officer, Information Integrity and Countering Foreign Information Manipulation and Interference Division - GII.GLOBAL.STRAT.4 Division**

**COST-FREE**

**AD level post**

**Job No 447487**

#### **We are:**

The European External Action Service (EEAS) supports the High Representative in the exercise of her mandate to conduct and implement an effective and coherent EU Common Foreign and Security Policy (CFSP), of representing the EU and of chairing the Foreign Affairs Council.

It also supports the High Representative in her capacity as Vice-President of the Commission with regard to her responsibilities within the Commission in the external relations field including the coordination of other aspects of the EU's external action. The EEAS works in close cooperation with the General Secretariat of the Council, the services of the Commission and the Secretariat General of the European Parliament.

Part of the Directorate Policy Planning and Strategic Communication (GII.GLOBAL.STRAT.DMD), the main task of the Information Integrity & Countering Foreign Information Manipulation and Interference Division (GII.GLOBAL.STRAT.4) is to defend the EU's values and interests by understanding and effectively addressing Foreign Information Manipulation and Interference (FIMI), including by building resilience against it.

The division develops strategies and policy approaches to counter FIMI and advance information integrity, leading the implementation of related policy instruments such as the FIMI toolbox and manages dedicated cooperation structures, including the Rapid Alert System. It contributes to the detection and analysis of FIMI, informing evidence-based countermeasures to FIMI, with a specific focus on FIMI threat actors most relevant to the security of the EU and our partners. It undertakes a number of activities to bolster information integrity and resilience inside and outside the EU, including awareness raising, training, and other forms of public engagement. Furthermore, it works closely with the global network of EU Delegations and the EU's CSDP missions and operations, while building partnerships with key international partners, such as NATO, the G7, or the Security and Defence Partnerships and civil society organisations.

#### **We propose:**

The post of a "cost-free" Seconded National Expert for the position of "Policy Officer".

The successful candidate will join the Information Integrity and Countering Foreign Information Manipulation and Interference Division (GII.GLOBAL.STRAT.4) and will be placed within the Policy Strategy and Partnerships Team.

The Division plays a leading role in advancing information integrity and addressing foreign information manipulation and interference (FIMI), including by raising awareness, building resilience and supporting governments, civil society partners and media in their efforts to tackle these challenges.

#### **The main functions and duties of the post are as follows:**

Under the authority of the Head of Division, the successful candidate will join the Policy, Strategy and Partnerships Team in the GII.GLOBAL.STRAT.4 Division to support the team in particular on policy development and international cooperation, including in relation to the Western Balkans, by:

- working on inter-institutional relations and developing international partnerships with state and non-state partners in order to address the threat and advance the policy development,
- preparing briefings to senior management and regular reports on FIMI based on media monitoring results and other sources, including insights from think-tanks, civil society organisations and independent fact-checkers, contributions from the EU institutions and EU Member States and relevant networks,
- contributing to the design of projects, awareness-raising materials and campaigns in order to address FIMI,
- undertaking outreach and advocacy activities to address negative impact of FIMI,
- plan and manage projects with external contractors or partners to achieve the objectives of Division.

The expert will be required to work closely with the relevant policy divisions of the EEAS, EU Delegations, relevant divisions of the other European institutions and services.

### **We are looking for:**

The European External Action Service (EEAS) is seeking a dynamic, proactive and highly motivated colleague with strong analytical, project management and networking skills to occupy the post of Seconded National Expert (SNE) with GII.GLOBAL.STRAT.4. The expert will support overall EU efforts to counter foreign information manipulation and interference, strengthen international cooperation and engagement, and contribute to strategy development and initiatives towards this aim.

The expert will assist with and contribute to:

- Enhance the EEAS/EU policy framework to tackle Foreign Information Manipulation and Interference (FIMI);
- Coordinate and liaise with relevant EU Institutions and bodies;
- Support the Division in the implementation of the FIMI Toolbox, including coordination across the European Institutions, EU Member States and as appropriate international partners and other stakeholders;
- Analyse information environments and emerging threats, detection and exposure of foreign information manipulation and interference activities and campaigns, including in specific regions;
- Reinforce cooperation with Western Balkans countries in countering FIMI, including in the context of the EU's Security and Defence Partnerships;
- Provide guidance to the EU Delegations and missions – especially in the Western Balkans – in the development of coherent and focused approaches to tackling FIMI, including building of networks on the ground with key stakeholders;
- Support the management of the Rapid Alert System (RAS) – both the network and the technical platform;
- Manage projects with external contractors and/or partners to deliver on the annual objectives of Division's business plan;
- Support other tasks of the GII.GLOBAL.STRAT Directorate, including on closer cooperation between the EEAS and the European Commission in their joint efforts towards an effective and coordinated response to FIMI; in building impactful EU strategic communications; in raising resilience against FIMI.

## **Legal basis:**

- This vacancy is to be filled in accordance with the EEAS Decision of the High Representative of the Union for Foreign Affairs and Security Policy HR DEC(2014) 01 of 04/02/2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

## **Eligibility criteria:**

Candidates must:

- a) Be drawn from public administrations in Member States, from international organisations or, only in exceptional cases and with prior authorisation from other sources;
- b) Have at least three years' full-time experience of administrative, scientific, technical, advisory or supervisory functions equivalent to those of function groups AD or AST as defined in the Staff Regulations of Officials of the European Union and the Conditions of Employment of other servants of the Union or, where justified in the interests of the service, professional training of an equivalent level.<sup>1</sup>;
- c) Have a thorough knowledge of one Union language and a satisfactory knowledge of a second language for the performance of his/her duties;
- d) Have a security clearance of minimum level **EU-SECRET/SECRET-UE** for the functions that he/she will carry out;
- e) Remain in the service of the employer throughout the period of secondment and shall be paid by that employer;
- f) Remain subject to the social security legislation applicable to the public administration, international administration or entity which employs the SNE and which will assume responsibility for expenses incurred abroad. In case of posting to an EU Delegation, the employer certifies that the SNE is covered for medical expenses incurred at the place of secondment, as well as costs of repatriation on health grounds throughout the full period of secondment;
- g) Ensure that there is no conflict of interest and that he/she will, at all times, safeguard the independence and coherence of EU foreign policy as well as the integrity and confidentiality of EU documentation, information and procedures.

## **Selection criteria:**

Candidates should:

### **A. Professional knowledge**

- Have a professional experience of at least 5 years, preferably in foreign affairs, policy-making, communication or capacity building and international partnerships or relevant academic research.
- Good working knowledge of the EU (institutional) environment and decision-making processes and understanding of the EU's policies towards FIMI.
- Sound knowledge of international relations – including in terms of the EU's bilateral relations with key partners and multilateral cooperation in fora such as the G7, UN, and NATO – would be a strong asset.
- Have professional experience in project management. Experience in crisis management and communication would be a strong asset.

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<sup>1</sup> Staff Regulations of Officials (SR) and the Conditions of Employment of Other Servants of the European Union (CEOS). For reference, see: <https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1570023902133&uri=CELEX:01962R0031-20190101>

## **B. Skills**

- Have the capacity to work and communicate under time constraints in an international diplomatic and multilingual environment. Intercultural sensitivity skills are required;
- Have solid analytical and drafting skills. Rapid grasp of problems and capacity to identify issues and solutions. Creativity and flexibility would be valuable assets;
- Have experience of independently leading and managing projects, including in the field of communications;

## **C. Languages**

- Thorough knowledge (excellent capacity to write and speak) of English is required.
- Knowledge of another EU language would be an asset.

## **D. Personal Qualities**

- Be dynamic. Motivated, creative and flexible personality. Able to adapt quickly to new situations and deal with new challenges, including missions in conflict areas.
- Have the ability to work in a team, to coordinate with other teams and to communicate effectively.

## **Equal opportunities**

- The EEAS is committed to an equal opportunities policy for all its staff and applicants. The EEAS is committed to promoting gender equality and to preventing discrimination on any grounds. It actively welcomes applications from all qualified candidates from diverse backgrounds and from the broadest possible geographical basis amongst the EU Member States. We aim at a service which is truly representative of society, where each staff member feels respected, is able to give their best and can develop their full potential.
- Candidates with disabilities are invited to contact [SNE-HQ@eeas.europa.eu](mailto:SNE-HQ@eeas.europa.eu) in order to accommodate any special needs and provide assistance to ensure the possibility to pass the selection procedure in equality of opportunities with other candidates. If a candidate with a disability is selected for a vacant post, the EEAS is committed to providing reasonable accommodation in accordance with Art 1d.4 of the Staff Regulations.

## **Conditions of secondment**

SNEs shall remain in the service of their employer throughout the period of secondment and shall continue to be paid by that employer.

Other expenses such as removal costs, allowances, salary, insurance, schooling (while the SNE maintains the right to enrol the children in an European School Type I)[1] and costs related to the enrolment to the Interinstitutional nurseries or the After-school centre managed by the early childhood centre of the European Commission shall not be covered by the EEAS. However, in case the SNE makes use of these two facilities for their dependent children, the EEAS shall recover any invoiced cost (including the institutional and the parental contribution) from the Seconded National Expert concerned on a yearly basis. For further information, please contact [RM-01-COORDINATION@eeas.europa.eu](mailto:RM-01-COORDINATION@eeas.europa.eu)

Duration of the secondment: 1 year, renewable up to 4 years in total

**Vacancy available from: 01/05/2025**

**Place of secondment: Brussels, Belgium**

**For further information, please contact:**

[SNE-HQ@eeas.europa.eu](mailto:SNE-HQ@eeas.europa.eu)

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