

SECONDED NATIONAL EXPERT- JOB PROFILE

Seconded National Expert

(Situational Assessment and Crisis Management Unit/ Operational Management Division)

Tasks and responsibilities:

Reporting to the Head of Sector the main duties related to this post are:

- Providing regular (N+2 weeks) and ad-hoc tactical assessments of the situation at the EU external borders and in the pre-frontier areas in third countries hosting Joint Operations;
- Collecting, aggregating, and assessing data from internal and external information sources;
- Creating recommendations, contributions and briefings on operational measures to be taken in response to the situation at the external borders of the EU;
- Anticipating short-term deployment needs;
- Drafting risk assessments, reports, letters, briefing notes and responses to enquiries;
- Supporting the organisation of meetings, workshops, seminars and network cooperation relevant to the area of expertise, in the field of unit/sector activities;
- Participating in various meetings/conferences and presenting findings of the tactical assessment relevant for the area of responsibility;
- Supporting and implementing cooperation with internal and external stakeholders and promoting best practices and knowledge-sharing;
- Providing contributions to the developing and maintaining a fully-fledged short-term operational prioritisation model and defining tactical operational priorities.

Selection criteria:

Professional qualifications, competencies and experience required:

Essential:

- At least 2 years of professional experience with delivering analysis or tactical assessments in the field of border management, law enforcement or similar domain
- Experience in working in international environment or with international partners
- Experience in managing tasks and improving workflows and internal communication
- General knowledge of Schengen Border Code, The European IBM, Frontex operational activities, standards and practices of EU human rights policies.
- Ability to draft clear and concise written output in English, including assessment reports, briefing notes, and formal correspondences
- Ability to develop hypotheses on irregular migration and associated cross-border criminal activities, identify intelligence gaps and make recommendations for risk mitigation measures

Assets:

- Familiarity with the mandate of Frontex, and related regulatory framework in the area of expertise
- Training in intelligence / strategic / operational analysis or similar
- Experience in the field of risk analysis related to tasks falling within the mandate of the Agency
- Sound knowledge of tools and applications used for analysis and open sources relevant to the area of expertise

Personal skills & competencies required:

- Excellent presentation, interpersonal and communication skills in English at least at B2 level (ability to communicate clearly and precisely to different audiences both orally and in writing)
- High intercultural sensitivity, demonstrating knowledge, awareness, and acceptance of other cultures and cultural identities
- Proficient use of standard office software, especially Word, Excel and PowerPoint (or similar applications); efficient management of e-mail and meeting invitations
- Capability to organise and manage work, including the ability to cope with stress in relation to demanding and multiple tasks, heavy workload, time pressure and tight deadlines