



EUROPEAN UNION

Special Representative for the Belgrade-Pristina Dialogue

Position Title: **Political Adviser**
Position reference number: **2026/01**
Direct Supervisor: EUSR Dialogue
Duty Station: Belgrade, Serbia

The Belgrade-based Political Adviser will be a core part of the EUSR Dialogue team tasked to assist the European Union Special Representative for the Belgrade-Pristina Dialogue (EUSR Dialogue). S/he will provide the EUSR with consolidated and consistent policy advice. The locally recruited Belgrade-based Political Officer and Assistant report to the Political Adviser.

The Political Adviser will take the lead in operational contacts with relevant interlocutors in Serbia, especially the Office for Kosovo, and serve as a focal point in Serbia on matters related to the Belgrade-Pristina Dialogue, in close coordination with the EUSR Dialogue team in Brussels. The Political Adviser will be responsible for analysis and reporting on the Belgrade-Pristina Dialogue from the Serbian perspective, which will require strong familiarity with the political situation in both Serbia and Kosovo in an often fast-moving and unpredictable environment.

The Political Adviser cooperate closely with the EU Delegation in Serbia, as well as EUSR Dialogue staff based in Pristina.

1. Main tasks and responsibilities

- Act as the EUSR Dialogue main point of contact in Serbia for all matters connected with the Dialogue and the normalisation process, particularly for the Office for Kosovo.
- Advise the EUSR Dialogue on Serbia's approach to the Belgrade-Pristina Dialogue and providing precise written and oral reporting, briefings and analysis on all matters connected to the Dialogue to the EUSR Dialogue team, as appropriate.
- Support the facilitation of the Dialogue through direct involvement in Dialogue meetings in Brussels and elsewhere, as required by the EUSR Dialogue.
- Facilitate the implementation of arrangements and results achieved through the EU-facilitated Dialogue.
- Monitor developments of implementation and advising on all issues of relevance related to the work of EUSR Dialogue.
- Liaise and, where necessary, negotiating with Serbian government interlocutors on behalf of the EUSR Dialogue.
- Analyse implications of emerging issues and making recommendations on possible measures.
- Liaise regularly with a broad range of different Serbia-based local, regional and international actors, stakeholders and partners, in close coordination with the broader EUSR Dialogue team, and the EU Delegation in Serbia as appropriate, with a view to ensuring clear communication and a broad consultative and inclusive process among actors involved.
- Brief EU Member States in Serbia, as required by the EUSR Dialogue.
- Coordinate and cooperate with the EU Delegation in Serbia, and ensure that the Head of Delegation is informed of key developments on matters relevant to the Dialogue.
- Act as the main point of contact with the Kosovo Liaison Officer in Belgrade and providing him/her with support as appropriate.
- Undertake any other task as required.

2. Job requirements

- Master's degree in Political Sciences, International Relations, Public or Business Administration/Management, Law or other relevant field;
- At least 10 years of professional experience in an international, political and/or diplomatic context;
- Relevant experience in political advisory tasks, reporting and analysis will be expected, preferably from working in a Member State embassy, an international organisation or EU delegation;
- Experience from the Western Balkans and specifically direct experience from Serbia and/or Kosovo or direct Dialogue-experience will be an advantage.
- Experience in working in an international environment is essential;
- Thorough knowledge (capacity to write and speak fluently) in English is required. Knowledge of Serbian will be an advantage;
- Good knowledge of the European Union policies and institutions, particularly CFSP and Enlargement policies;
- Excellent communication skills, especially writing and reporting skills, Ability to communicate fluently and convincingly in an international diplomatic and multilingual environment;
- Ability to maintain highest standards of personal integrity, impartiality and self-discipline within the EUSR Dialogue team. Candidates are not allowed to provide or discuss any information or document as a result of access to classified and/or sensitive information related to the EUSR Dialogue team or respective tasks and activities. Candidates shall carry out their duties and act in the interest of the EUSR Dialogue;
- Excellent analytical capability as well as excellent drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions and articulate them clearly;
- Proactive, dynamic, motivated and flexible personality. Ability to adapt quickly to new situations, maintain a high quality of work in a stressful working environment, deal with emerging challenges and meet strict deadlines. Readiness to work outside normal office hours when needed;
- Demonstrated experience of working successfully as part of a team;
- The candidates must be fully fluent in written and oral English language. Knowledge of Serbian will be an advantage;
- Be in possession of a security clearance at the level of EU Secret;

- Be in possession of a valid civilian driver license for motor vehicles (Category B or equivalent).