# EUROPEAN EXTERNAL ACTION SERVICE



**EUSR FOR THE SOUTH CAUCASUS AND THE CRISIS IN GEORGIA TOIVO KLAAR**

# APPLICATION FORM

**Deadline: 26 April 2024**

# SECONDED CHIEF OF CABINET/POLITICAL ADVISOR

**EUSR FOR THE SOUTH CAUCASUS AND THE CRISIS IN GEORGIA, BRUSSELS OFFICE**

**(**Please fill the application electronically and answer each question clearly and completely.)

# A – PERSONAL DATA

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Family Name | | First Name | | | Passport/ID number | |
| Date of Birth (DD/DD/MM/YYYY) | Place of Birth | | Country of Birth | | | Gender |
| Present nationality | Do you have multiple nationality? | | | Other nationality | | |
| Marital Status | Dependents | | | Blood Type | | |

**Mailing Address** (or where you may be reached)

|  |  |  |
| --- | --- | --- |
| Street | | Zip/Postal Code |
| Town/City | County/State/Province | Country |
| Telephone No. | Fax No. | Email Address |

# B – EDUCATION AND PROFESSIONAL TRAINING

**University Education or Equivalent**

Give full details in chronological order starting from the most recent degree/diploma achieved. Include courses and post-graduate studies if applicable.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name Institution /University place and country | Degrees/Qualifications Obtained  (Title of qualification awarded) | I. Main  Course/Field of Study | Attended  (DD/MM/YY) | |
| From: | To: |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

# C – EMPLOYMENT RECORD

Starting with your current position, list in reverse chronological order relevant professional positions held. Use a separate block for each position.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| II. Organisation, place and  country | Position Held | Category/Rank | Date (DD/MM/YY) | |
| From | To |
|  |  |  |  |  |
| Description of your duties and responsibilities: | | | | |

**Previous relevant positions (1)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| III. Organisation, place and  country | Position Held | Category/Rank | Date (DD/MM/YY) | |
| From | To |
|  |  |  |  |  |
| Description of your duties and responsibilities: | | | | |

**Previous relevant positions (2)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| IV. Organisation, place and  country | Position Held | Category/Rank | Date (DD/MM/YY) | |
| From | To |
|  |  |  |  |  |
| Description of your duties and responsibilities: | | | | |

**Previous relevant positions (3)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| V. Organisation, place and  country | Position Held | Category/Rank | Date (DD/MM/YY) | |
| From | To |
|  |  |  |  |  |
| Description of your duties and responsibilities: | | | | |

**Other previous employment**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| VI. Organisation, place and  country | Position Held | Category/Rank | Date (DD/MM/YY) | |
| From | To |
| VII. |  |  |  |  |
| VIII. |  |  |  |  |
| IX. |  |  |  |  |
| X. |  |  |  |  |

**Previous international field mission experience**

(Please provide exact details in reverse chronological order.)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| XI. Organisation | Place and country | Position Held | Date (DD/MM/YY) | |
| From | To |
| XII. |  |  |  |  |
| XIII. |  |  |  |  |
| XIV. |  |  |  |  |
| XV. |  |  |  |  |
| XVI. |  |  |  |  |

# D – FURTHER SKILLS

**Native Language**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Level of proficiency | | | |
| Other languages | Speak | Write | Read | Understand |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**A** = Professional Fluency; **B** = Working Knowledge; **C** = Limited Knowledge

**E – ADDITIONAL INFORMATION**

List your current membership(s) in professional associations/societies and your activities in civic, public or international organisations or affairs

List trades/professions in which you are currently licensed

List any significant publications you have written (Do not attach)

Explain briefly why you wish to join the EUSR Office

|  |  |  |
| --- | --- | --- |
| By submitting this application form, I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or material omission made on the Application Form will result in the application being void  and will result in termination or dismissal from the mission. | | |
| Signature | Place | Date |
|  |  |  |